



Warrumbungle Shire Council

Council meeting

Thursday, 21 April 2016

**to be held at the Council Chambers,
Binnia Street, Coolah**

commencing at 10.00 am

Mayor

Councillor Peter Shinton

Deputy Mayor

Councillor Murray Coe

COUNCILLORS

Councillor Gary Andrews

Councillor Anne-Louise Capel

Councillor Fred Clancy

Councillor Victor Schmidt

Councillor Chris Sullivan

Councillor Ron Sullivan

Councillor Denis Todd

MANAGEMENT TEAM

Steve Loane (General Manager)

Stefan Murru (Director Corporate & Community
Services)

Kevin Tighe (Director Technical Services)

Leeanne Ryan (Director Development Services)

Warrumbungle Shire Council

Vision

Excellence in Local Government

Mission

We will provide:

- Quality, cost effective services that will enhance our community's lifestyle, environment, opportunity and prosperity.
- Infrastructure and services which meet the social and economic needs and aspirations of the community now and in the future.
- Effective leadership and good governance, by encouraging teamwork, through a dedicated responsible well trained workforce.

We Value

Honesty

Frank and open discussion, taking responsibility for our actions

Integrity

Behaving in accordance with our values

Fairness

Consideration of the facts and a commitment to two way communication

Compassion

Working for the benefit and care of our community and the natural environment

Respect

To ourselves, colleagues, the organisation and the community listening actively and responding truthfully

Transparency

Open and honest interactions with each other and our community

Passion

Achievement of activities with energy, enthusiasm and pride

Trust

Striving to be dependable, reliable and delivering outcomes in a spirit of goodwill

Opportunity

To be an enviable workplace creating pathways for staff development

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

NOTICE is hereby given that the **ORDINARY MEETING** of Council will be held on Thursday, 21 April 2016 at the Council Chambers, Binnia Street, Coolah commencing at 10.00am

AGENDA

Welcome

Turn Off Mobile Phones

Order of Business

Forum

Apologies

Disclosure of Interest

 Pecuniary Interest

 Non Pecuniary Conflict of Interest

Mayoral Minute

Reports

Matters of Concern

Reports to be considered in Closed Council

Item 1C Social Media

Item 2C Solar Power

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Matters to be dealt with “in committee”

Item 1C Social Media

Item 2C Solar Power

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2005, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

The items relate to Personnel and Quotations and are classified CONFIDENTIAL under Section 10A(2)(a) and (c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:

- (a) personnel matters concerning particular individuals (other than councillors),
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business.

FURTHER that Council resolve:

- (a) that Council go into closed committee to consider business relating to personnel matters and commercial information
- (b) that pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(a) and (c) as outlined above
- (c) that the correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

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STEVE LOANE
GENERAL MANAGER

WARRUMBUNGLE SHIRE COUNCIL

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Item 1 Minutes of Ordinary Council Meeting – 17 March 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Administration & Customer Service – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Ensure that communities of the shire have opportunities to be informed about and involved in Council's activities and decision making

PRESENT: Cr Peter Shinton (Chairman), Cr Andrews, Cr Capel, Cr Clancy, Cr Coe, Cr Schmidt, Cr C Sullivan, Cr R Sullivan, Cr Todd, General Manager (Steve Loane), Director Corporate & Community Services (Stefan Murru), Director Technical Services (Kevin Tighe) and Director Development Services (Leeanne Ryan).

In attendance: Manager Administration and Executive Assistant to the General Manager – Sally Morris (minutes) and Human Resources Officer - Leigh Ernest (minutes)

APOLOGIES: Nil

Forum

10.00am

David Maher – addressed Council regarding Coonabarabran Youth Club and a request to use the Community Care Bus.

10.13am

Jane Judd – addressed Council regarding the impact of mining on the economies of small country towns.

10.22am

Kevin Eastburn – addressed Council regarding contribution to Water Connection at the Corner of Pine Street and Namoi Street, Baradine.

10.31am

Bill Simson - addressed Council regarding recovery of infrastructure / public facilities at Timor Rock Park following the fire.

10.41am

Stewart Rodgers - addressed Council regarding the LEP, zoning and land release strategies.

10.51am

The Mayor called for Declarations of Pecuniary Interest and Non Pecuniary Interest
No declarations were made.

WARRUMBUNGLE SHIRE COUNCIL

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REPORTS

Item 1 Minutes of Ordinary Council Meeting – 18 February 2016

220/1516 RESOLVED that the resolutions contained in the Minutes of the Ordinary Council meeting held on 18 February 2016 be endorsed.

Coe / Capel

The motion was put and carried

Business Arising

Cr Todd requested his objection to the amount the owner of the property has to contribute in Minute Number 201/1516 - Item 29 Request to Extend Water Main in Cypress Street Baradine, be recorded.

Item 2 Minutes of Traffic Advisory Committee Meeting – 25 February 2016

221/1516 RESOLVED

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held on 25 February 2016 at Coonabarabran.
2. To approve the Road Closure as submitted and that a Heavy Vehicle Detour sign is to be erected at the Gardener Street detour, so as not to deter light vehicles from the north, coming through town (using Essex Street exit to avoid road closure in John Street.) The Traffic Control plan needs to be corrected to show manned positions at various detour intersection points FURTHER, a copy of this plan to be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS).
3. That approval be given to close the following roads on Monday, 25 April 2016 for the purpose of conducting an ANZAC Day March and Ceremony, subject to compliance with guidelines and Road Closure Policy:
 - Coolah RSL Sub Branch - Binnia Street between Booyamurra Street and Campbell Street between 10.00 am and 12.30 pm.
 - Coonabarabran RSL Sub Branch – John Street between Edwards Street and Essex Street between 10.00 am and 1.00 pm.
 - Dunedoo/Leadville RSL Sub Branch – Bolaro Street between Wargundy Street and Merrygoen Street between 10.00 am and 12 noon.
 - Mendooran RSL Sub Branch – Bandulla Street between Pampoo Street and Napier Street between 9.00 am and 12 noon.
 - Binnaway RSL Sub Branch – Renshaw Street between Bullindah Street and Yarran Street between 9.30 am and 12 noon.
 - Baradine RSL Sub Branch – Wellington Street and Narran Street between 10.00 am and 12.30 pm.

FURTHER, a copy of each Traffic Control plan to be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS).

4. To approve the proposed road closure in John Street at the intersection of Dalgarno Street and John Street on 25 April 2016 from 5.57 am to 6.20 am for the ANZAC Dawn Service, subject to compliance with RMS Guidelines and Council's Road Closure Policy FURTHER a copy of the Traffic Control plan be forwarded to Luke Hodges, Traffic Operations, Western Region (RMS).
5. That the request by the Coonabarabran Local Aboriginal Lands Council to close John Street between the Tennis Club entrance and the Town Hall on Thursday, 26 May 2016 for 15 minutes between 10.30 am and 10.45 am be approved subject to preparation of a Traffic Control Management Plan that involves the NSW Police Force implementing a 'rolling road closure' on the south bound lane between the bridge and the Town Hall and also submission of public liability insurance coverage for the event FURTHER that RMS be advised of the proposed road closure event.

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6. That the request by North West Equestrian Expo to close Reservoir Street, Coonabarabran on Saturday, 4 June 2016 and Sunday, 5 June 2016 between 9.00 am and 2.30 pm to conduct the Annual Cross Country Event be approved subject to compliance with Council's Road Closure Policy.
7. That the report on Timor Road School Bus Stops be noted and be used for input into the development of the Shire's Draft Bus Stop Policy FURTHER, that when the draft is completed, it be brought to this meeting prior to the community consultation process FURTHER that Council look at future strategic planning for Timor Road bus stops.
8. That the National Parks and Wildlife Service erect warning signs on No 1 Break Road and that the other issues in their letter be referred, by Council, to the RMS.
9. River Road B Double Route - Objection to conditions imposed in Council's Resolution 29/1516 - To further investigate this issue and a report be presented at the next meeting.
10. That members of the Police and Council's Road Safety Officer undertake an education campaign with the students of Dunedoo Schools, regarding the issues contained in the letter from St Michael's Primary School.
11. To write to Binnaway Rail Heritage and Preservation Group and Binnaway Progress Association asking for clarification of the location and type of the subject signs, as well as a location map and photographs, if possible.
12. That 'No Stopping' signs be erected at both ends of the Namoi Street weir entrances.

Capel / Schmidt

The motion was put and carried

Item 3 Minutes of Local Emergency Management Committee Meeting – 15 February 2016 222/1516 RESOLVED

1. That Council notes the minutes from the Local Emergency Management Committee held on 15 February 2016 at Coonabarabran.
2. That the committee endorse the NSW F&R Consequence Management Guide for Hazmat and Structural Fire subject to any objections or alterations received within 14 days after electronic distribution of the CMG's.

Capel / Clancy

The motion was put and carried

Item 4 Baradine Hall 355 Committee Meeting Minutes 3 March 2016

223/1516 RESOLVED that the minutes of the Baradine Hall Advisory Committee held on 3 March 2016 be accepted and endorsed by Council with the following recommendations;

1. That Council removed and replaces the trees at the front of the building with like and that an appropriate irrigation system be installed to stop the new trees from suffering from lack of water.
2. That Council endorse the application for the Clubs Grant for the funds to upgrade Stage Lighting, Stage Curtains (to help with acoustics), New PA System, upgrading the change rooms, Kitchen refurbishment to Commercial, painting throughout the building, installation of air conditioning, new gutters, repairs to the roof and rain water tanks to be utilized for the irrigation system to the gardens around the hall and that Warrumbungle Shire Council act as partner and project manager.

WARRUMBUNGLE SHIRE COUNCIL

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3. That Warrumbungle Shire Council to supply the Baradine & District Progress Association a draft MOU/Licence for management of the hall.

Todd / Capel
The motion was put and carried

Item 5 Minutes of Warrumbungle Cobbora Transition Fund Committee – 8 March 2016

224/1516 RESOLVED that Council accept the minutes from the Warrumbungle Cobbora Transition Fund Committee Meeting held at Dunedoo Old Bank Building on 8 March 2016 and FURTHERMORE accept the following recommendations;

- A. To use Sir Walter buffalo only for back and front yards. No kikuyu to be used for house yards.
- B. Instead of a Kurrajong (*Brachychyton populneus*) tree in the roundabout, to plant low shrubs or mass agapanthus given the proximity to the existing box tree (*E. melliodora*).
- C. Preference to not plant Kurrajong trees to minimise the mess created by leaf drop and heliothis attack on this species in the area. Existing kurrajongs to remain where proposed as per Landscape Plan - Site 11/01/2016.
- D. River Oaks (*Casuarina cunninghamiana*) to be planted as a screen along the Sullivan St boundary, and between unit 6 and the Education Area carpark. *C viminalis* Captain Cook, Hannah Ray, Little John and Kings Park Special to be the preferred bottle brushes for plantings on the site. *Strelitzia* to replace *Anigothanus* spp.
- E. Other tree species to be removed from the plan are *Angophora floribunda* (large and drops limbs), *Callitris glaucophylla* (now white cypress pines wanted), *Acacia implexa* (suckers), *Callistemon salignus* (requires damp conditions) , Round leaf mint bush *P rotundifolia* (species not known, *C brachyandrus* (do not want the prickly branches), Pink Kunzea *Kunzea capitata*, Kangaroo paw *Anigothanus* spp. (High maintenance and difficult to grow in Dunedoo), *acacia implexa* to be replaced with crepe myrtles below unit 26.
- F. Existing Poplars to be removed (located in southeast corner) to be replaced by Chinese pistacia *Pistacia chinensis*
- G. Lavender and rosemary to be included
- H. For autumn colour, *C glaucophylla* to be replaced with *fraxinus Raywoodi* (claret Ash), and to exclude a tree planting where *A floribunda* is located, replace proposed kurrajongs on western side of helipad with *Pyrus ussuriensis*.

Coe / C Sullivan
The motion was put and carried

Item 6 Mayoral Minute – ALGA 2016 National General Assembly of Local Government – Call for Motions – Disaster Impacted Asbestos Community Cost

225/1516 RESOLVED that Warrumbungle Shire Council presents a motion to the 2016 National Assembly of Local Government to call on the Australian Federal Government to establish an emergency fund to offset the cost of asbestos related impacts on the community. This fund would be accessible to the agency responsible for the clean-up and to assist with action required to make safe the asbestos threat FURTHERMORE that the fund is ongoing indexed to CPI and regularly topped up to a level relative to need.

Schmidt / Capel
The motion was put and carried

Item 7 Warrumbungle Cobbora Transition Fund Projects Update

Received.

Item 8 Notice of Motion – Funding for the Establishment of a Recycling Facility

A motion was moved by Cr Schmidt that the Warrumbungle Shire Council seeks funding for the establishment of a major recycling facility to be located in the Coonabarabran Industrial Area.

The motion lapsed for want of a seconder

WARRUMBUNGLE SHIRE COUNCIL

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11.24am

226/1516 RESOLVED that standing orders be suspended to break for morning tea.

Coe / C Sullivan
The motion was put and carried

Presentation

The Mayor made a presentation to Mr Peter Wasley and unveiled the plaque to be placed at the Coonabarabran Recycling Centre in his honour.

Peter Wasley joined Coonabarabran Shire Council as a Street Sweeper and Gutter Cleaner with Urban Services in 1989.

Peter moved to Recycling and Landfill as Foreman in November 1995 and then as Supervisor Waste & Landfill when Warrumbungle Shire Council was created in 2004.

When recycling commenced in the Shire, Peter undertook a huge education of all ratepayers and school children throughout the Shire in an effort to instil the benefits to the environment and the Council in the simple act of recycling household rubbish.

Peter became the champion of recycling within the district with his knowledge and passion of the processes and is very well respected for his work throughout the years.

Peter Wasley retired from Warrumbungle Shire Council on 12 July 2013.

11.55am

227/1516 RESOLVED that standing orders be resumed.

C Sullivan / Capel
The motion was put and carried

Item 9 Rescission Motion - Item 29 Request to Extend Water Main in Cypress Street Baradine (February 2016)

A motion was moved by Councillor Todd seconded by Councillor Clancy and Councillor Andrews that the following resolution of Council be rescinded:

Minute number 206/1516

1. That a water main is installed in Cypress Street and Namoi Street, between Barwon Street and Worrigal Street, Baradine subject to the following conditions:
 - a. A contribution of \$3,500 is made by the owner of Lots 9 & 10, Section 16, DP758051, Baradine prior to commencement of the project.
 2. The project to install a water main in Cypress Street and Namoi Street Baradine is funded through the following:
 - a. A supplementary budget expenditure allocation of \$32,000 is made for the project.
 - b. A reduction in the 2015/16 budget allocation for the clarifier project at the Baradine water treatment plant.
 - c. A supplementary budget income allocation of \$3,500 is made.

And **FURTHER** that a water connection be provided to the property either by way of Barwon or Worrigal Street at the normal connection rate, that is no additional financial contribution be required from the resident.

The motion was withdrawn

228/1516 RESOLVED that the Minute Number **206/1516 Item 29 Request to Extend Water Main in Cypress Street Baradine (February 2016)** be rescinded and that the project to install a water main in Cypress Street and Namoi Street Baradine be constructed at cost.

Todd / Clancy
The motion was put and carried

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Cr Clancy called for a spill and Councillors Todd, Clancy, Andrews, R Sullivan, Coe, Schmidt, C Sullivan, Capel and Shinton voted in favour of the motion unanimously.

229/1516 RESOLVED that water connection be provided to Lots 9 & 10, Section 16, DP758051, Baradine, either by way of Barwon or Worrigal Street at the normal connection rate, that is no additional financial contribution be required from the resident.

Todd / Clancy
The motion was put and carried

Item 10 Notice of Motion – Allocation of Financial Grants to Community Groups

A motion was moved by Cr Clancy seconded by Cr Todd and Councillor Andrews that Council revisit the August 2015 and February 2016 allocation of Financial Grants to Community Groups.

The motion was withdrawn

230/1516 A motion was moved by Cr Clancy seconded by Cr Andrews that an amount of \$500 be allocated to Inspector David Maher's program for the youth to attend rugby carnivals.
The motion was put and carried

231/1516 A motion was moved by Cr Schmidt seconded by Cr R Sullivan that Council waive the hire fees for the hire of the Community Care bus, in relation to use of the bus by Inspector David Maher for his youth project only, when available and subject to approval by the funding body.

The motion was put carried

1.01pm

232/1516 RESOLVED that standing orders be suspended to break for lunch.

C Sullivan / Todd
The motion was put and carried

1.54pm

233/1516 RESOLVED that standing orders be resumed.

Todd / Andrews
The motion was put and carried

Item 11 Coal Seam Gas Titles

234/1516 RESOLVED that Council write to the Minister expressing the concerns of some of the residents of Warrumbungle Shire Council as to the Coal Seam Gas Exploration in our Shire and request that the renewal applications for the expired Titles PEL 428, PEL 433, PEL 450 and PEL 462 not proceed, and that the respective Titles be cancelled. Council has also been requested to ask that Titles PEL 12 and PEL 238 not be renewed on their expiration date.

Schmidt / Capel
The motion was put and carried

Cr Andrews and Cr Todd recorded their vote against the motion.

Item 12 Approval by LGNSW Board of Legal Assistance for Cowra Shire Council
Received.

Item 13 Delegations of Authority to the General Manager

A motion was moved by Councillor R Sullivan seconded by Councillor Schmidt that Council delegate to the General Manager of Warrumbungle Shire Council, the Functions in accordance with the Acts and Regulations, Instruments of Delegation to Council and Policy Authorities as prescribed in this report as at 17 December 2015 (attachment 1) and to include the delegation of the new Act and policy as follows:

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1. New Act – Surveillance Devices Act 2007
2. Council Policy – Use of council Corporate Credit Card to a maximum limit of \$15,000 Pursuant to Operational Policy 2.14 Corporate Credit/Purchase Card Policy- Version
3. Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.
4. Grant a lease or licence of operational land for a period of less than 10 years.

FURTHERMORE, that any amendments to Acts and Legislation is automatically bestowed to the General Manager however any new Legislation is to be endorsed by Council.

235/1516 An Amendment was moved by Councillor Andrews seconded by Councillor Todd that Council delegate to the General Manager of Warrumbungle Shire Council, the Functions in accordance with the Acts and Regulations, Instruments of Delegation to Council and Policy Authorities as prescribed in this report as at 17 December 2015 (attachment 1) and to include the delegation of the new Act and policy as follows:

1. New Act – Surveillance Devices Act 2007
2. Council Policy – Use of council Corporate Credit Card to a maximum limit of \$10,000 Pursuant to Operational Policy 2.14 Corporate Credit/Purchase Card Policy- Version
3. Enter into a short term lease (under 5 years) or licence on behalf of Council, with the Council as lessee or licensee, of land not owned by Council required for operational purposes.
4. Grant a lease or licence of operational land for a period of less than 10 years.

FURTHERMORE that any amendments to Acts and Legislation is automatically bestowed to the General Manager however any new Legislation is to be endorsed by Council.

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Attachment 1

DRAFT DELEGATIONS OF AUTHORITY TO THE GENERAL MANAGER

On Thursday, 17 December 2015 the Warrumbungle Shire Council (“Council”) resolved that:

1. All previous delegations of the Functions this subject of the Instrument be revoked.
2. The person who from time to time holds the position of General Manager of Council (“General Manager”), being at the date of this instrument Steve Loane, be delegated authority under:
 - 2.1. Section 377 of the LG Act, to exercise and/or behalf on behalf of Council the Council’s Functions under all Acts and Regulations in force and as amended from time to time:
 - a) **Subject to** any condition or limitation on a Function specified in Schedule 1; and
 - b) **Excluding** those functions:
 - i. that are expressly prohibited from delegation as listed under Section 377 of the LG Act;
 - ii. which are expressly required by legislation to be exercised by a resolution of the Council.
 - 2.2. Section 68 of the NW Act, to exercise and/or perform on behalf of Council the Functions of the Council (other than the power of delegation) under the NW Act
3. The General Manager be sub-delegated authority to exercise and/or perform on behalf of Council the Functions delegated to the Council under, and in accordance with, the instrument of delegation to the council set out in **Schedule 2, excluding** those Functions which pursuant to the terms of the delegation to the Council may not be sub-delegated.
4. The General Manager be conferred authority to carry out the Policy Authorities listed in **Schedule 3** and undertake any administrative actions necessary to carry out those Policy Authorities.
5. The General Manager be delegated and Function which is taken to be conferred or imposed on the Council pursuant to section 381(1) of the LG Act.
6. In the absence of the General Manager that a person appointed by resolution to act as General Manager assume all Functions, delegations, and sub-delegations of the General Manager for the period only of the absence of the General Manager unless otherwise resolved by the Council.
7. These delegations and authorities are subject to, and are to be exercised in accordance with:
 - 7.1 the requirements of the relevant Legislation;
 - 7.2 any conditions or limitations set out in **Schedule 1**; and
 - 7.3 any resolution or policy, procedure or budget adopted from time to time by the Council.
8. These delegations and authorities are effective from thy date of the Resolution of the Council and remain in force until amended or revoked by a resolution of the Council.
9. In this delegation:

“**Acts**” includes legislation enacted by the parliaments of New South Wales and the Commonwealth of Australia;

“**Functions**” means powers, authorities, duties and functions and anything ancillary or related to the exercise or performance thereof.

“**Legislation**” includes an Act of the parliament of New South Wales or of the Commonwealth of Australia and a Regulation under the Act.

“**LG Act**” means the *Local Government Act 1993* as amended.

“**NW Act**” means *Noxious Weeds Act 1993* as amended.

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Schedule 1: Limitations

Part A – Limitations applicable to specific statutory Function (if any)	
Legislation	Limitation (if any)
N/A	N/A
Part B – General Limitations	
N/A	

Schedule 2: Instruments of Delegation to Council

Delegator	Instrument Name	Date of Instrument
Minister for Planning – EPA Act 1979	Environmental Planning and Assessment Act – Section 59	Wednesday, 21 November 2012
NSW Department of Fair Trading	Plumbing and Drainage Act under Section 21	Thursday, 20 December 2012
Roads and Maritime Services	RMS Delegation to Councils – Regulation of Traffic	Monday, 31 October 2011

Schedule 3: Policy Authorities

Policy Authority - Administrative
Use of Council Corporate Credit Card to a maximum limit of \$10,000
Requisition Authority Limit to \$150,000
To carry out the regular services and operations of the Council within the sums voted by the Council for expenditure thereon and in accordance with the resolutions of Council
To authorise MANEX training, travel and conference costs are approved subject to the Operational Plan budget, professional development opportunities and benefit to Council.
Staff Time Sheets
To implement the decisions of Council
Complaints and Requests –To instruct staff to take any necessary action in connection with any complaints or requests received, subject to all major matters being reported to Council
Correspondence of Council (replacement) To attend to all correspondence addressed to the Council (except correspondence addressed to the Mayor personally) in any of the following ways:- a) deal with it administratively b) to refer it to a committee c) to refer it direct to Council
Legal and Other Documents

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To sign and execute documents under the Common Seal of the Council in conjunction with Mayor.
Variations to Development Standards under Development Plan Control 2015 as per endorsed and adopted plan. Pursuant to resolution /1516
Authority to Dispose of Assets Authorise the disposal of assets of value less than \$100,000 (including GST), other than land or assets of potentially historical or cultural significance, and in any case not by donation, in accordance with Council's Disposal of Assets Policy Version 2, 19 September 2013 Resolution 107/1314.
Policy Authority – Financial
To be a signatory to the bank accounts of Council
Expenditure and authorisations – certify the prices and computations on all creditor payments Authority to sign as the authorising officer on Council's voucher payments for any costs.
Advances – Cash – To fix and vary the level of cash advances
Cheques/Orders for Goods – Signing – to sign and or to specify the servants authorised to sign cheques and orders for goods of Council
Accounts – Payments – Authority to pay all accounts as they fall due
Authority to write off Rates and Charges up to \$10,000 and to write off debts to Council up to \$500 in accordance with Clause 131 of the Local Government (General) Regulation 2005.
Policy Authority – Media
To make media statements and issue press releases in respect of Council Resolutions and decisions
Policy Authority - Staff
Exercise the powers of the Council in relation to: <ul style="list-style-type: none">• The day to day management of Council employees.• The conduct of staff education and staff attendance at training courses and computer user group.• Engage and dismiss casual staff as and when required within the provisions made in the approved estimates.• Deal with all industrial disputes involving the Council and its staff, subject to any formal dispute being referred to Council.• Within the funds voted by Council to approve overtime being worked by staff in all directorates or branches of Council when considered necessary subject to any directions or policy of Council from time to time.• Authority to approve staff leave
Salaries – To authorise the payment of the salaries and wages of the employees of Council within the sums voted by Council expenditure thereon.

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Attachment 2 - Acts

- Biosecurity Act 2015 (yet to be enacted)
- Boarding House Act 2012
- Building Professional Act 2005

- Cemeteries and Crematoria Act 2013
- Children(Protection & Parental Responsibility) Act 1987
- Commons Management Act 1989
- Community Land Development Act 1989
- Community Land Management Act 1989
- Companion Animals Act 1998
- Companion Animals Regulation 2008
- Contaminated Land Management Act 1997
- Conveyancing Act 1919
- Crown Lands Act 1989, Crown Lands Regulation 2006, Crown Lands (General Reserves By Laws 2006

- Dams Safety Act 1978
- Dangerous Goods (Road and Rail Transport) Act 2008
- Disability Inclusion Act 2014

- Electricity Supply Act 1995
- Environment Planning And Assessment Act 1979
- Environment Planning And Assessment Regulation 2000

- Fines Act 1996
- Fire Brigades Act 1989
- Fisheries Management Act 1994
- Fluoridation Of Public Water Supplies Act 1957
- Food Act 2003

- Game & Feral Animal Control Act 2002
- Gas Supply Act 1996
- Geographical Names Act 1966
- Government Information (Public Access) Act 2009
- Graffiti Control Act 2008
- Growth Centres (Development Corporations) Act 1974

- Heavy Vehicle National Law (NSW) and Heavy Vehicle (Adoption of National Law) Act 2016
- Heritage Act 1977
- Holiday Parks (Long-Term Casual Occupation) Act 2002
- Housing Act 2001

- Impounding Act 1993
- Inclosed Land Protection Act 1901
- Independent Pricing & Regulatory Tribunal Act 1992

- Land & Environment Court Act 1979
- Land Acquisition (Just Terms Compensation) Act 1991
- Library Act 1939
- Library Regulation 2010

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

- Liquor Act 2007 And Liquor Regulation 2008
- Local Government Act 1993
- Local Government (General) Regulation 2005
- Local Government (Manufactured Home Estates, Caravan Parks, Camping Ground And Moveable Dwellings) Regulation 2005
- Local Government And Other Authorities (Superannuation) Act 1927
- Local Land Services Act 2013

- Major Events Act 2009

- Noxious Weeds Act 1993
- Ombudsman Act 1974

- Pesticides Act 1999
- Pipelines Act 1967
- Protection of the Environment Operations (Clean Air) Regulation 2010
- Protection of the Environment Operations (Waste) Regulation 2005
- Protection of the Environment Operations Act 1997
- Privacy & Personal Information Protection Act 1998
- Public Health Act 2010
- Public Health Regulation 2012
- Public Interest Disclosures Act 1994
- Public Works Act 1912

- Real Property Act 1900
- Restricted Premises Act 1943
- Roads Act 1993
- Roads Transport Act 2013
- Road Transport (General) Regulation 2013
- Rural Fires Act 1997
- Rural Fires Regulation 2013

- Service NSW (One Stop Access To Government Services) Act 2013
- State Emergency And Rescue Management Act 1989
- State Emergency Service Act 1989
- State Records Act 1998
- Strata Schemes (Freehold Development) Act 1973
- Strata Schemes (Freehold Development) Regulation 2012
- Strata Schemes (Leasehold Development) Act 1986
- Strata Schemes (Leasehold Development) Regulation 2012
- Strata Schemes Management Act 1996
- Surveying And Spatial Information Act 2002
- Swimming Pools Act 1992
- Swimming Pools Regulation 2008

- Tattoo Parlours Act 2012
- Threatened Species Conservation Act 1995
- Transport Administration Act 1988
- Trees (Disputes Between Neighbours) Act 2006

- Valuation Of Land Act 1916

- Water Management Act 2000

WARRUMBUNGLE SHIRE COUNCIL

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- Water Management (General) Regulation 2011) Wilderness Act 1987
- Work Health And Safety Act 2011

The amendment was put and carried

The amendment became the substantive motion and was put and carried

Item 14 Council Resolutions Report March 2016

Received.

Item 15 Progress Report Delivery Program 2015/16 – 2018/19

236/1516 RESOLVED that Council accepts the 2015/16-2018/19 Delivery Program six (6) month Progress Report to 31 December 2015.

Clancy / R Sullivan

The motion was put and carried

Item 16 Brick Bats and Bouquets

Received.

Councillor Clancy acknowledged the diligent response and direction by the Director Technical Services in relation to addressing the issues with the footpath adjacent to Cooida.

Item 17 Monthly Report from Human Resources – March 2016

Received.

Item 18 Bank Reconciliation for the month ending 29 February 2016

237/1516 RESOLVED that Council accept the Bank Reconciliation Report for the month ending 29 February 2016.

Schmidt / Capel

The motion was put and carried

Item 19 Investments and Term Deposits for Month ending 29 February 2016

238/1516 RESOLVED that Council accept the Investments Report for the month ending 29 February 2016.

R Sullivan / Capel

The motion was put and carried

Item 20 Rates Report for Month Ending 29 February 2016

Received.

Item 21 Innovation Fund Submissions

239/1516 RESOLVED that Warrumbungle Shire Council lodge grant submissions for the following projects to the Innovation Fund:

1. Implementation of the Civica Authority Asset Management Module (grant application will be \$150,000 with an estimated 2016/2017 budget allocation co-contribution of \$58,000).
2. Private Datalink Infrastructure project in partnership with Tamworth Regional Council (grant application will be \$400,000 with a 2016/2017 budget allocation co-contribution across the two councils of \$165,000).
3. Stand alone Private Datalink Infrastructure project (grant allocation of \$150,000, with an estimated 2016/2017 budget allocation co-contribution of \$65,000) if unable to apply in conjunction with Tamworth Regional Council.

Schmidt / Andrews

The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 22 Comprehensive Property Addressing System for Warrumbungle Shire

240/1516 RESOLVED that Council:

1. Place on public exhibition for 21 days the proposed merger of the localities of Teridgerie and Barwon within the Warrumbungle shire to the Locality of Baradine;
2. Place on public exhibition for 21 days the proposed merger of the south-eastern area of the Locality of Kenebri to the Locality of Baradine;
3. Initiate the gazettal of Mani Rd and Silo Rd;
4. Commence engagement with residents in the village of Cobbora as part of the second stage of the CPAS program.

Clancy / Todd

The motion was put and carried

Item 23 Class Action to Recover Overpaid GST

241/1516 RESOLVED that Council join the Class Action.

Schmidt / Clancy

The motion was put and carried

Item 24 Regional Arts Board Review

Received.

Item 25 Request from the Owner of 'The Willows' regarding access off Oban Road

242/1516 RESOLVED that the 1.2 km section of Oban Road through the property 'The Willows' is added to Council's road maintenance program and the existing section of scour is rectified as soon as possible.

Clancy / C Sullivan

The motion was put and carried

Item 26 Applications to Close Unformed Council Roads

243/1516 RESOLVED that the following responses are made to Department of Primary Industries – Lands Business regarding proposals for closures of unformed Council roads due to the uncertainty of the future impact in closing unformed Council roads:

<i>Cluster No</i>	<i>Council approval to closure application</i>
543167	No
543201	No
553069	No
547998	No
555603	No
553663	No
548459	No
492142	No
552247	No
544836	No
545250	No
558679	No
551472	No

R Sullivan / Todd

The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 27 Invitation to Submit Detailed Funding Submission for Sewerage Backlog Projects 244/1516 RESOLVED that Council lodge a detailed funding submission for each of the following projects, in order of priority, under the Restart NSW Water Security for Regions, Water and Wastewater Backlog program;

1. Dunedoo Sewerage Project
2. Coolah Sewage Treatment Plant Project
3. Coonabarabran Sewage Treatment Plant Augmentation Project

FURTHERMORE, that Council is prepared to contribute up to \$3,000,000 over the next 8 years towards preconstruction and construction costs associated with each of the projects.

Schmidt / C Sullivan

The motion was put and carried

Item 28 Technical Options for Binnaway Sewerage

245/1516 RESOLVED that representations are made to State and Federal Governments through the Local Members for consideration of and funding assistance towards Binnaway Sewerage.

C Sullivan / Andrews

The motion was put and carried

Item 29 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Received.

Item 30 Warrumbungle Shire Council Appoint Trustee Bomera Cemetery

Received.

Item 31 Solar Power Project Update

Received.

Item 32 Addendum to the Warrumbungle Shire Council – Land Use Strategy

246/1516 RESOLVED that Council prepares an Addendum to Warrumbungle Shire Council Land use Strategy to include rezoning of land within the Dunedoo/Cobbora area for large residential allotments of approximately 40 hectares, **FURTHERMORE** that Council proceeds to prepare a Planning Proposal for the rezoning of large lot residential land along Avonside West Road and Spring Ridge Road in accordance with the plan attached to this report.

C Sullivan / Coe

The motion was put and carried

Item 33 Development Applications

247/1516 RESOLVED that Council note the Applications and Certificates Approved, during February 2016, under Delegated Authority.

Capel / Schmidt

The motion was put and carried

Matters of Concern

Cr R Sullivan

- Drilling for water. Director Technical Services advised of the progress of the bore projects.

Cr Schmidt

- Request for Garbage bins in the main street in Coonabarabran to be maintained – need to be cleaned. Director Technical Services advised that he will follow up on this request.

C Todd

- Outcome of the Inland Rail Briefing Meeting. The General Manager provided feedback from the meeting with ARTC.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

- Enquired as to what had happened to the old Council Meeting Table. The General Manager advised that the table was sold on eBay, and that items from the old Hospital in Dunedoo are also currently for sale on eBay.

Cr Clancy

- Temporary fence still in place on Robertson Street, Coonabarabran property. The Director Development Services advised that she will follow up on the matter.
- High grass on the nature strip on the corner of Charles and Cassilis Streets, Coonabarabran.

Cr Coe

- Request for an on-site inspection at the intersection of Lockerbie Road and Digilah Road, Dunedoo.
- Request to have a budget allocation prepared for the next meeting, regarding the 2016/17 Budget for removal of dangerous trees along our roads. The Director of Technical Services advised he is in the process of getting quotations for the trimming of trees along segments of various roads.

Cr C Sullivan

- Nil

Cr Andrews

- Nil

Cr Capel

- Nil

Cr Shinton

- Nil

The Director Technical Services updated the meeting on the expression of interest for fixing country roads funding.

3.35 pm

248/1516 RESOLVED that:

- (a) Council go into closed committee to consider business relating to commercial information.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provisions of Section 10A(2)(c) as outlined above
- (c) Correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

C Sullivan / Capel

The motion was put and carried

4.44pm

249/1516 RESOLVED that Council move out of closed Committee.

C Sullivan / Capel

The motion was put and carried

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

The following resolutions of Council while the meeting was closed to the public were reported to the meeting by the General Manager.

Item 1C Service NSW Agency Coonabarabran

250/1516 RESOLVED that Council enter into an Agency Agreement with the State Government to provide Service NSW services out of the Coonabarabran Council office.

Coe / Capel
The motion was put and carried

Cr Clancy, Andrews and Todd recorded their votes against the motion.

Item 2C Coonabarabran Youth Club

251/1516 RESOLVED that Council acknowledge the legal advice received and:

- Advise the Licensee that it has come to Council's attention that the License was not validly granted and is of no effect;
- Advise the Licensee that Council will consider a more appropriate management structure once it has prepared and adopted a Plan of Management for the Community Land, in accordance with the requirements of the Local Government Act;
- That Council convene a meeting with representatives of all the user groups of the Youth Centre to discuss the current situation and a way forward;
- That Council enter into an interim agreement until a plan of management has been adopted.

Coe / Schmidt
The motion was put and carried

There being no further business the meeting closed at 4.44pm.

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CHAIRMAN

RECOMMENDATION

That the resolutions contained in the Minutes of the Ordinary Council meeting held on 17 March 2016 be endorsed.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 2 Minutes of Traffic Advisory Committee Meeting held on 24 March 2016

Division:	Technical Services
Management Area:	Technical Services Management
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	P13 Road networks throughout the shire need to be safe, well-maintained and adequately funded.

PRESENT: Cr Peter Shinton (Chair), Senior Constable Steven Chaplin (NSW Police Force), Ms Chantelle Elsley (RMS), Mr Colin Harper (Minister's Representative), Mr Kevin Tighe (Director Technical Services) and Ms Cheyenne O'Brien (RSO).

APOLOGIES: Ms Sharon Grierson (RMS) and Mr Bikram Joshi (Manager Asset & Design).

CONFIRMATION OF MINUTES

42/1516 RECOMMENDED that the minutes of the Traffic Advisory Committee meeting held on Thursday, 25 February 2016 be confirmed.

Shinton/Tighe

BUSINESS ARISING FROM THE MINUTES

The following matters were noted as outstanding:

- Proposed Extension of Median at the Intersection of Binnia Street and Campbell Street, Coolah
- Further investigations and site visit to be undertaken of sight distance concerns at the intersection of Digilah Street and Wallaroo Street.
- Council to investigate the preparation of a Rural Bus Stop Policy.
- Alternative treatments to be investigated for discouraging trucks travelling via Binnia Street, Coolah. Traffic counters to be placed at Cunningham and Binnia Streets.
- Black Stump Way – Council request to NHVR that any road in the Warrumbungle Shire that is a 25 metre B Double Route be converted to a 26 metre B Double Route.
- Naming of laneways north and south of Brains Ford, Coonabarabran.
- Baradine Preschool – Request for Installation of 'Slow Down' Signs in Barwon Street, Baradine
- Mendooran Preschool – Request for Installation of 'School Bus Zone' Signage at the Front of the Preschool. It was noted that Council has a School Bus Policy for Preschools which will be referred to the Mendooran Preschool.

Baradine Preschool

43/1516 RECOMMENDED that a children ahead warning sign in accordance with AS1742.9 be installed in Barwon Street either side of the Baradine Preschool.

Chaplin/Harper

Mendooran Preschool

44/1516 RECOMMENDED that further information be sought on policy and legal implications of installing a school bus zone at a preschool.

Chaplin/Harper

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

River Road – Request for B Double Route Approval

45/1516 RECOMMENDED that the Traffic Advisory Committee inspect River Road and determine suitability for B Double use including a field trial with a B Double truck.

Chaplin/Elsley

Report on Vehicle Speeds in Binnia Street, Coolah

The Committee requested a report on traffic counter results in Binnia Street at the intersections of Booyamurra Street and Cunningham Street. In particular the Committee wants a report on vehicle speeds in Binnia Street.

AGENDA ITEMS

a) Baradine Junior Sports Club – Request for Closure of Darling Street and Masman Street for 2016 Junior League & Netball Competition

46/1516 RECOMMENDED that application by the Baradine Junior Sports Club to close Darling Street, between Masman Street and Walker Street on the following dates for the Club's Junior League and Netball Competition be approved subject to compliance with Council's Road Closure Policy.

- 9 April 2016
- 7 May 2016
- 21 May 2016
- 4 June 2016
- 6 August 2016
- 13 August 2016

Chaplin/Shinton

b) Gulgong Heritage Harness Association – Request to Conduct the 2016 Henry Lawson Heritage Drive – 4-11 June 2016

47/1516 RECOMMENDED that application by the Gulgong Heritage Harness Association Inc to conduct a riding event along the following roads within the Shire on the following dates be approved subject to lodging a copy of their Public Liability Insurance Policy **FURTHER** that the application be referred to RMS Network Operations:

- Sunday, 5 June 2016 - Binnaway Road (MR396), Piambra Road, Mooran Road, Neilrex Road.
- Monday, 6 June 2016 - Merrygoen Road, Forans Road, Dennykymine Road, Castlereagh Highway.
- Tuesday, 7 June 2016 - Castlereagh Highway, Wongoni Road, Digilah Road, Golden Highway (Bolaro Street), Wargundy Street.
- Wednesday, 8 June 2016 - North Avonside Road, Laheys Creek Road, Tucklan Road.
- Thursday, 9 June 2016 - Brooklyn Road, Lincoln Road, Tucklan Road.

Elsley/Chaplin

c) RSO Monthly Report – March 2016

RSO Monthly Report was received and noted and in particular the following points were discussed:

- Speed Trailer locations.
- Posting on Facebook page and Twitter regarding new Road Rules, new Cyclist Laws, Free Cuppa and National Ride 2 School Day.
- Media Releases - Illegal parking in disabled car parking spaces.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

GENERAL BUSINESS

Sundowner Cycle Race - Coonabarabran to Gunnedah – Saturday, 18 June 2016

48/1516 RECOMMENDED that application by the Gunnedah Cycling and Triathlon Club Inc to conduct the Annual Sundowner Cycle Race between Coonabarabran and Gunnedah be approved in principle and that the application be referred to RMS Network Operations.

Elsley/Chaplin

The following matters were raised without Resolution:

- Road subsidence near Black Stump Rest Area – white paint markings to be placed on the road to highlight rough section.

There being no further business the meeting closed at 11.40 pm.

The next meeting is to be held on Thursday, 28 April 2016 in the Gallery Meeting Room, Coonabarabran commencing 10.00 am.

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CHAIRMAN

RECOMMENDATION

1. That Council accepts the Minutes of the Traffic Advisory Committee meeting held at Coonabarabran on 24 March 2016.
2. That a children ahead warning sign in accordance with AS1742.9 be installed in Barwon Street either side of the Baradine Preschool.
3. That further information be sought on policy and legal implications of installing a school bus zone at a preschool.
4. That the Traffic Advisory Committee inspect River Road and determine suitability for B Double use including a field trial with a B Double truck.
5. That application by the Baradine Junior Sports Club to close Darling Street, between Masman Street and Walker Street on the following dates for the Club's Junior League and Netball Competition be approved subject to compliance with Council's Road Closure Policy.
 - 9 April 2016
 - 7 May 2016
 - 21 May 2016
 - 4 June 2016
 - 6 August 2016
 - 13 August 2016
6. That application by the Gulgong Heritage Harness Association Inc to conduct a riding event along the following roads within the Shire on the following dates be approved subject to lodging a copy of their Public Liability Insurance Policy **FURTHER** that the application be referred to RMS Network Operations:

WARRUMBUNGL E SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

- Sunday, 5 June 2016 - Binnaway Road (MR396), Piambra Road, Mooran Road, Neilrex Road.
 - Monday, 6 June 2016 - Merrygoen Road, Forans Road, Dennykymine Road, Castlereagh Highway.
 - Tuesday, 7 June 2016 - Castlereagh Highway, Wongoni Road, Digilah Road, Golden Highway (Bolaro Street), Wargundy Street.
 - Wednesday, 8 June 2016 - North Avonside Road, Laheys Creek Road, Tucklan Road.
 - Thursday, 9 June 2016 - Brooklyn Road, Lincoln Road, Tucklan Road.
7. That application by the Gunnedah Cycling and Triathlon Club Inc to conduct the Annual Sundowner Cycle Race between Coonabarabran and Gunnedah be approved in principle and that the application be referred to RMS Network Operations.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 3 Minutes Bushfire Appeal Advisory Panel – 12 February 2016

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate & Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Peter Shinton (Mayor), Steve Loane (General Manager), Sue Freebairn (RFCS), John Sawyer (Rotary) and Pam Welsh (DPI)

APOLOGIES: Lois Sutton, Vicki Poyser and Cheryl Pope

RECOMMENDATION: that the apologies be accepted.

S Loane/S Freebairn

ATTENDING: Stefan Murru (Director Corporate and Community Services), Glennis Mangan (Disaster Recovery Centre Manager), Liz Webster (Minute Taker)

CONFIRMATION OF MINUTES

RECOMMENDATION that the minutes of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 15 September 2015 be amended with the following amendment and then accepted

Previous Recommendation

“Recommendation: that the Advisory Panel authorise the reallocation of \$55,000 from the Home Re-Establishment Fund to the Community Renewal Fund for the Building Expo and Celebration and **FURTHERMORE** that \$10,000 be moved from the Recovery Contribution Payment to the Community Renewal Fund.

**S Freebairn/ L Sutton
Carried by All”**

Amended Recommendation

Recommendation: that the Advisory Panel authorise the reallocation of \$5,000 from the Home Re-Establishment Fund to the Community Renewal Fund for the Building Expo and Celebration and **FURTHERMORE** that \$10,000 be moved from the Recovery Contribution Payment to the Community Renewal Fund *on the proviso that no further applications are received.*

**J Sawyer/S Freebairn
Carried by all**

BUSINESS ARISING

None

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Mayors Appeal Reconciliation

Mayors Appeal Donated Funds	\$ 761,873
Restart NSW Grant	\$ 70,000
Interest Earned	\$ 20,525
Total:	\$ 852,398
Less:	
Funds Allocated	\$ 849,911
Available Unallocated Funds	\$ 2,487

Funds Allocated

Mayors Appeal Allocated Funds	\$ 849,911
Less:	
Funds Expended	\$ 615,693
Allocated Funds Remaining	\$ 234,218

Summary of Allocations

Council provided a break down Mayors Appeal Assistance Payments and agency allocations detailing funds allocated and expended.

Agency Assistance Program	TOTAL	Amount Expended from Mayors Appeal	Funds Remaining
Home Dislocation	\$30,000	\$30,000	-
Roadside & Internal Fencing Materials	\$141,918	\$141,918	-
Home Re-establishment	\$205,000	\$70,000	\$135,000
Shed Rebuild	\$45,000	\$17,000	\$28,000
ADRA	\$26,000	\$26,000	-
Barnados	\$26,000	\$26,000	-
Centacare	\$26,000	\$26,000	-
St Vincent de Paul	\$26,000	\$26,000	-
DPI Fodder	\$12,482	\$12,482	-
Potable Water	\$20,000	\$20,000	-

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Agency Assistance Program	TOTAL	Amount Expended from Mayors Appeal	Funds Remaining
BlaizeAid Projects	\$101,641	\$101,641	-
BlazeAid Plant Hire & Supplies	\$18,116	\$18,116	-
Community Renewal	\$66,504	\$21,504	\$45,000
Bird Boxes	\$250	\$250	-
Recovery Contribution Pymnt (New Program)	\$35,000	\$35,000	-
Restart NSW Govt	\$65,000	\$43,782	\$21,218
Building Expo	\$5,000	-	\$5,000
Total	\$849,911	\$615,693	\$234,218

RECOMMENDATION that the Warrumbungle Shire Council Mayors Bushfire Appeal fund status and allocation summary be accepted.

**Carried by consensus
Accepted by consensus**

AGENCY REPORTS

No Agency reports presented.

EMERGING ASSISTANCE REQUIREMENTS/ISSUES Financial Assistance

Multiple requests received requesting assistance with repair of access roads, replacement tanks, repair to machinery and one replacement shed.

General Manager advised the meeting that he had been advised by the RFS that the application period for repairs to infrastructure had closed approximately three (3) months after the fire.

Applications for repair of roads, replacement of tanks and repair of equipment were refused.

RECOVERY CELEBRATION

The General Manager advised the meeting that he had obtained the details of a contact with the Sydney Opera Company, who would be interested in assisting with the committee in the production of a concert. It was also suggested that the concert be held in October as part of the festival of the stars so as not to compete with the Crooked Mountain Concert (Second weekend in November).

GENERAL BUSINESS

Extension of Reestablishment Fund

Meeting discussed the extension of the Reestablishment fund as building expo is to be held in May and is expected to generate interest in construction of replacement structures, homes and sheds.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

RECOMMENDATION that the Home Re-establishment and Shed Rebuild Funds be extended until 30 September 2015.

**S Freebairn/P Welsh
Carried**

Meeting also discussed the distribution of the remaining funds.

ACTION: that five separate models/scenarios be prepared and presented to the Committee which will reconvene Friday 18 March 2016 to discuss and make a decision should a model be satisfactory.

Meeting closed 10:00 am

NEXT MEETING: 18 March 2016

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CHAIRPERSON

RECOMMENDATION

1. That Council endorse the recommendations of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 12 February 2016
2. That the minutes of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 15 September 2015 be amended with the following amendment:
Previous Recommendation
*“Recommendation: that the Advisory Panel authorise the reallocation of \$55,000 from the Home Re-Establishment Fund to the Community Renewal Fund for the Building Expo and Celebration and **FURTHERMORE** that \$10,000 be moved from the Recovery Contribution Payment to the Community Renewal Fund.*

Amended Recommendation
Recommendation: that the Advisory Panel authorise the reallocation of \$5,000 from the Home Re-Establishment Fund to the Community Renewal Fund for the Building Expo and Celebration and **FURTHERMORE** that \$10,000 be moved from the Recovery Contribution Payment to the Community Renewal Fund *on the proviso that no further applications are received.*
3. That the Warrumbungle Shire Council Mayors Bushfire Appeal fund status and allocation summary be accepted.
4. That the Home Re-establishment and Shed Rebuild Funds be extended until 30 September 2015.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 4 Minutes Bushfire Appeal Advisory Panel – 18 March 2016

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate & Community Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Peter Shinton (Mayor), Steve Loane (General Manager), John Sawyer (Rotary) Lois Sutton (St Vincent de Paul), Vicki Poyser (ADRA) and Pam Welsh (DPI)

APOLOGIES: Sue Freebairn (RFCS) and Karyn Cain (Centacare)

RECOMMENDATION: that the apologies be accepted.

S Loane/J Sawyer

ATTENDING: Stefan Murru (Director Corporate and Community Services), Glennis Mangan (Disaster Recovery Centre Manager), Liz Webster (Minute Taker)

CONFIRMATION OF MINUTES

RECOMMENDATION that the minutes of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 12 February 2016 be accepted

BUSINESS ARISING

None

Mayors Appeal Reconciliation

Mayors Appeal Donated Funds	\$ 761,873
Restart NSW Grant	\$ 70,000
Interest Earned	\$ 20,827
Total:	\$ 852,700
Less:	
Funds Allocated	\$ 849,911
Available Unallocated Funds	\$ 2,789

Funds Allocated

Mayors Appeal Allocated Funds	\$ 849,911
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WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Less:

Funds Expended	\$ 617,693
Allocated Funds Remaining	\$ 232,218

Summary of Allocations

Council provided a break down Mayors Appeal Assistance Payments and agency allocations detailing funds allocated and expended.

Agency Assistance Program	TOTAL	Amount Expended from Mayors Appeal	Funds Remaining
Home Dislocation	\$30,000	\$30,000	-
Roadside & Internal Fencing Materials	\$141,918	\$141,918	-
Home Re-establishment	\$205,000	\$70,000	\$135,000
Shed Rebuild	\$45,000	\$18,000	\$27,000
ADRA	\$26,000	\$26,000	-
Barnados	\$26,000	\$26,000	-
Centacare	\$26,000	\$26,000	-
St Vincent de Paul	\$26,000	\$26,000	-
DPI Fodder	\$12,482	\$12,482	-
Potable Water	\$20,000	\$20,000	-
BlaizeAid Projects	\$101,641	\$101,641	-
BlazeAid Plant Hire & Supplies	\$18,116	\$18,116	-
Community Renewal	\$66,504	\$21,504	\$45,000
Bird Boxes	\$250	\$250	-
Recovery Contribution Pymnt (New Program)	\$35,000	\$35,000	-
Restart NSW Govt	\$65,000	\$44,782	\$20,218
Building Expo	\$5,000	-	\$5,000
Total	\$849,911	\$617,693	\$232,218

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

RECOMMENDATION that the Warrumbungle Shire Council Mayors Bushfire Appeal fund status and allocation summary be accepted.

**Carried by Consensus
Accepted by Consensus**

DISPERSAL OF FUND/WINDING UP OF FUND

The Mayor advised the meeting of a recent discussion with three (3) fire affected individuals who had also provided a letter outlining their comments on the Mayors fund.

The meeting then discussed various modelling options for the dispersal of funds, and it was recommended that guidance be sought from an external body before a final decision is made on winding up the fund and dispersing the remaining monies.

The meeting agreed that once the Building Expo has been held more applications for home reestablishment may be received. The meeting was also advised that staff would once again be available at the Building Expo for the fire affected residents to liaise with and discuss options and assistance available to them.

RECOMMENDATION: that the Mayors Fund refer the final funds distribution modelling to the NSW Emergency Management (formally known as MPES) Recovery Unit for guidance on how to distribute the remaining funds.

P Welsh/ L Sutton

ACTION: that a letter from Council to be sent to Emergency Management Recovery Unit requesting input into the modelling developed by Council.

ACTION: that a newsletter be distributed throughout the fire affected area advising of the closing dates set by the ATO for the fund and explaining DA approvals granted allow five (5) years for the construction phase to be completed, encouraging all fire affected residents to seek assistance from the Mayors Fund.

GENERAL BUSINESS

Replies Requests for Assistance

The meeting discussed responses to the requests for assistance heard at the previous meeting held 12 February 2015 and advised responses should be sent advising that applications did not meet the criteria and that the fund will be wound up closer to the end of the year and at that time funds will be dispersed to all eligible recipients.

ACTION: that responses be sent to applicants for assistance advising them of the outcome of their letters.

Recovery Celebration

The meeting discussed the options available for the Recovery Celebration proposed for the end of this year. There are conflicting events planned for November, being the Crooked Mountain Concert second weekend in November and Rotary Black Tie Concert to be held at the Observatory believed to be planned for the end of November.

Suggestion made to approach the observatory to see if we could take part and assist with existing events planned for the Festival of the Stars in October, such as making the open day at the observatory bigger and a more extensive tour of observatory and telescopes, buses could be run from town to take the community to the observatory.

Matter to be investigated further before final decision made.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Meeting closed 10:35 am

NEXT MEETING:

.....
CHAIRPERSON

RECOMMENDATION

1. That Council endorse the recommendations of the Warrumbungle Shire Mayors Bushfire Appeal Advisory Panel Meeting held on 18 March 2016.
2. That the Warrumbungle Shire Council Mayors Bushfire Appeal fund status and allocation summary be accepted.
3. That the Mayors Fund refer the final funds distribution modelling to the NSW Emergency Management (formally known as MPES) Recovery Unit for guidance on how to distribute the remaining funds.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 5 Minutes of Coonabarabran Community Consultation Meeting – 29 March 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Children's & Community Services – Louise Johnson
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Victor Schmidt, Cr Ron Sullivan, Cr Denis Todd, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Children's & Community Services), Norman Buckland, Gary McKernan, Donna McKernan, Frank Keeble, Diane Dow, Jill Martin, Eugenie Martin, Anthony Martin, Robyn Robotham, Ian Robotham, Max Estens, Leo Cox, Jim Evans, Sally Taylor, Graham Enks, Julie Shinton, Michelle Brady, Kodi Brady, Peter Heilbuth, Graeme Bowden, Paul Morrissey, Ben Horne, Linda Greenwood, Leda Greenwood, Stephen Turner, Mark Goard, Nicole Goard, Jane Judd.

APOLOGIES: Cr Chris Sullivan

CHAIR: Steve Loane (General Manager)

MINUTES: Louise Johnson (Manager Children's & Community Services)

CONFIRMATION OF MINUTES

Minutes from 23 November, 2015, confirmed as an accurate reflection of the meeting, with the noting that start time was 3:30pm.

BUSINESS ARISING FROM PREVIOUS MINUTES

Respite Housing

Councillor Clancy requested an update on the respite housing issue raised at the November meeting. The Manager Children's and Community Services provided an update indicating a Working Group had been formed and consultation had commenced.

AGENDA ITEMS

2016/17 Budget

The Director Corporate and Community Services provided an overview of Council's budget process for 2016/17, including information on Council's *Operational Plan and Delivery Program*, and the *Town Budget Booklets*.

The *External Budget Application Form* was circulated and attendees were advised how they could make a submission to Council to be considered during the 2016/17 budget process.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

A number of issues relating to footpaths were raised during discussion on the budget. These included Cassilis Street (near the Dental Surgery) and Dalgarno Street (from Boysies Butchery to the corner near the Florist). Concerns were also raised regarding caravans parking near the businesses near the Florist in Dalgarno Street. The General Manager noted there is funding in this years budget for some of these works.

Warrumbungle Bike Plan

The General Manager spoke about the Warrumbungle Bike Plan being developed by Council's Road Safety Officer. Surveys were distributed and attendees were advised that the survey is also available online on Council's website. Feedback from the survey will identify the needs of each community and will contribute towards the development of the Bike Plan.

Attendees were advised that submissions for the Warrumbungle Bike Plan Survey close on **Friday 8 April, 2016**.

Swimming Pool Legislation

The Director Development Services updated the meeting on recent changes to swimming pool legislation. The legislation states that all pool fencing and pool barriers are to be checked for compliance (*with the Swimming Pools Act*) prior to sale or rental.

As of 29 April 2016, property owners that are selling their property (with a swimming pool or spa pool) will need to attach to the Contract of Sale a Certificate of Compliance, or a Certificate of Non-Compliance outlining what needs to be fixed. A flyer explaining these changes was distributed at the meeting.

Removal of Underground Storage Tanks

Director Development Services advised that Warrumbungle Shire Council has received funding as part of the Derelict Underground Petroleum Storage Systems (UPSS) Program to investigate and remediate four (4) derelict underground fuel tanks located on Council road reserves in four (4) towns within the Shire. Funding of \$240,000 has been received for this purpose.

Attendees were advised that if they are concerned about an old underground fuel tank in their locality to please contact Warrumbungle Shire Council's Development Services Department.

NBN

Council were asked whether or not they were receiving information regarding the implementation of the NBN. Council advised that they had received limited information regarding the NBN and were relying on information that was publicly available.

Coonabarabran Youth Club

Concerns were expressed regarding the resolutions related to the Coonabarabran Youth Club from the recent Council Meeting and subsequent communication from Council in relation to this matter.

It was noted that Council were advised in 2010 that the License Agreement with The Coonabarabran Youth Club was invalid. Council advised that this has been acknowledged in the resolutions from the Council Meeting.

There was discussion around the interim booking processes and management of the facility. It was noted that these details were outlined in the communication provided to the President of The Coonabarabran Youth Club.

WARRUMBUNGLA SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Council were advised that there was an outstanding complaint that was being dealt with by The Coonabarabran Youth Club. A representative from the affected party asked if this complaint could be sent to Council. Council indicated they would receive the complaint however management of the complaint was the responsibility of The Coonabarabran Youth Club.

GENERAL BUSINESS

No General Business was tabled.

Meeting Closed: 6:50pm

RECOMMENDATION

That Council accept the minutes from the Coonabarabran Community Consultation Meeting held on 29 March 2016.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 6 Minutes of Binnaway Community Consultation Meeting – 30 March 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Children's & Community Services – Louise Johnson
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr, Victor Schmidt, Cr Ron Sullivan, Cr Denis Todd, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services) Louise Johnson (Manager Children's & Community Services), Shane Bennett, Glenn Halliday, John Irons, Maureen Irons, Lyn Petherbridge, Kaz Pascoe, Colin Meyers.

APOLOGIES: Cr Chris Sullivan, Pam Southwell, Larry Tolmie.

CHAIR: Steve Loane (General Manager)

MINUTES: Louise Johnson (Manager Children's & Community Services)

CONFIRMATION OF MINUTES

Minutes from 24 November, 2015, confirmed as an accurate reflection of the meeting.

BUSINESS ARISING FROM PREVIOUS MINUTES

Residents enquired as to the status of the locked fire hydrant near the bridge.

AGENDA ITEMS

2016/17 Budget

The Director Corporate and Community Services provided an overview of Council's budget process for 2016/17, including information on Council's *Operational Plan and Delivery Program*, and the *Town Budget Booklets*.

The *External Budget Application Form* was circulated and attendees were advised how they could make a submission to Council to be considered during the 2016/17 budget process.

Warrumbungle Bike Plan

The General Manager spoke about the Warrumbungle Bike Plan being developed by Council's Road Safety Officer. Surveys were distributed and attendees were advised that the survey is also available online on Council's website. Feedback from the survey will identify the needs of each community and will contribute towards the development of the Bike Plan.

Attendees were advised that submissions for the Warrumbungle Bike Plan Survey close on **Friday 8 April, 2016**.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Swimming Pool Legislation

The Director Development Services updated the meeting on recent changes to swimming pool legislation. The legislation states that all pool fencing and pool barriers are to be checked for compliance (*with the Swimming Pools Act*) prior to sale or rental. As of 29 April 2016, property owners that are selling their property (with a swimming pool or spa pool) will need to attach to the Contract of Sale a Certificate of Compliance, or a Certificate of Non-Compliance outlining what needs to be fixed. A flyer explaining these changes was distributed at the meeting.

Removal of Underground Storage Tanks

Director Development Services advised that Warrumbungle Shire Council has received funding as part of the Derelict Underground Petroleum Storage Systems (UPSS) Program to investigate and remediate four (4) derelict underground fuel tanks located on Council road reserves in four (4) towns within the Shire. Funding of \$240,000 has been received for this purpose.

Attendees were advised that if they are concerned about an old underground fuel tank in their locality to please contact Warrumbungle Shire Council's Development Services Department.

GENERAL BUSINESS

Binnaway Tip

Residents suggested that there needs to be signs added around this area. Council advised that this issue needs to be taken to the Traffic Committee.

Roadside Drop

Residents raised an issue with a drop close to the roadside which may need to be sign posted. Director Technical Services to look into the issue.

Speed Limit

Residents discussed a reduction in speed limits until vehicles were further out of the town. Council advised that this needs to be taken to the Traffic Committee and would come under Roads and Maritime Service (RMS) guidelines.

Stormwater

Issues with stormwater at Myall and Norman Streets was raised. Director Technical Services will look into these issues.

Kerb and Guttering

Residents discussed kerb and guttering in Railway Street. It was suggested that this could be submitted through an *External Budget Application Form*.

Meeting Closed: 5:55pm

RECOMMENDATION

That Council accept the minutes from the Binnaway Community Consultation Meeting held on 30 March 2016.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 7 Minutes of Dunedoo Community Consultation Meeting – 31 March 2016

Division:	Executive Services
Management Area:	Governance
Author:	PA to Director Corporate Services – Liz Webster
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), John Horne, Kylie Rose, Barbara Smith, Ken Westerman, Neville Staniforth, Wendy Hill, George Simmons, Peter Colley, Graeme Whitelaw, Jan Currie, Sara Fergusson.

APOLOGIES: Cr Murray Coe (Deputy Mayor), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Children's & Community Services), Lloyd Graham, Sue Graham.

CHAIR: Steve Loane (General Manager)

MINUTES: Stefan Murru (Director Corporate & Community Services)

CONFIRMATION OF MINUTES

Minutes from 25 November, 2015, confirmed as an accurate reflection of the meeting.

BUSINESS ARISING FROM PREVIOUS MINUTES

No items raised.

AGENDA ITEMS

2016/17 Budget

The Director Corporate and Community Services provided an overview of Council's budget process for 2016/17, including information on Council's *Operational Plan and Delivery Program*, and the *Town Budget Booklets*.

The *External Budget Application Form* was circulated and attendees were advised how they could make a submission to Council to be considered during the 2016/17 budget process.

Warrumbungle Bike Plan

The General Manager spoke about the Warrumbungle Bike Plan being developed by Council's Road Safety Officer. Surveys were distributed and attendees were advised that the survey is also available online on Council's website. Feedback from the survey will identify the needs of each community and will contribute towards the development of the Bike Plan.

Attendees were advised that submissions for the Warrumbungle Bike Plan Survey close on **Friday 8 April, 2016**.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Swimming Pool Legislation

The Director Development Services updated the meeting on recent changes to swimming pool legislation. The legislation states that all pool fencing and pool barriers are to be checked for compliance (*with the Swimming Pools Act*) prior to sale or rental. As of 29 April 2016, property owners that are selling their property (with a swimming pool or spa pool) will need to attach to the Contract of Sale a Certificate of Compliance, or a Certificate of Non-Compliance outlining what needs to be fixed. A flyer explaining these changes was distributed at the meeting.

Removal of Underground Storage Tanks

Director Development Services advised that Warrumbungle Shire Council has received funding as part of the Derelict Underground Petroleum Storage Systems (UPSS) Program to investigate and remediate four (4) derelict underground fuel tanks located on Council road reserves in four (4) towns within the Shire. Funding of \$240,000 has been received for this purpose.

Attendees were advised that if they are concerned about an old underground fuel tank in their locality to please contact Warrumbungle Shire Council's Development Services Department.

Dead Trees in Tallawang and Whitely Streets

The removal of dead trees in Tallawang and Whitely Streets was discussed. Trees are to be removed as part of this year's budget.

Drainage Yarrow and Wallaroo Streets

Meeting discussed issues with stormwater on Wallaroo Street. There has been significant flooding in the past and there is a need for kerb and gutter. Study will be undertaken to assess stormwater issues and develop a way forward.

Meeting also discussed kerb and gutter for the lower end of Yarrow Street, although the meeting did acknowledge that Wallaroo Street needs to be the priority.

Street Maintenance

Streets from Yarrow Street South need attention. Manager Urban Services to meet Cr Chris Sullivan to inspect the area.

Dunedoo Park, Playground, Watering Issues

The meeting discussed the issue with a lack of watering in the Milling Park Playground area. The problem is due to the decommissioning of a pipe. Council advised that they are manually watering the area.

Swimming Pool Maintenance and Improvements

The meeting discussed maintenance and improvements at the Dunedoo Swimming Pool. It was acknowledged that there needs to be more budget allocated to the pool as it is in poor condition.

Shade Structure for Playground Equipment

Residents expressed concerns about there being no shade structure over the playground equipment in Milling Park. It was suggested that this should be considered in the 2016/17 budget.

Road Name Status / Update – Cobbora Road, Cobbora

Suggestion had been made at the Dunedoo District Development Group Meeting to change the name of Cobbora Road to either Cobbora Road North or North Cobbora Road.

Council agreed to look into changing roadside numbers as opposed to the road name. It was raised that there is also an issue with Cobbora Road in Wellington. Council advised this would be dealt with this issue as part of the Comprehensive Property Addressing System (CPAS) Program.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Street Stalls and Regulations

Residents advised that some community members are selling raffle tickets in the street. Council were asked what is required and are there insurance implications in relation to doing this. Council advised the group of the booking processes and insurance requirements. Council will also advertise the process in the Dunedoo Diary.

GENERAL BUSINESS

Park Benches

Issues were raised in relation to park benches not being cleaned. Council were asked to look into increasing the frequency of cleaning the park benches.

Men's Shed

The community of Dunedoo indicated they are keen to support, and improve, the Dunedoo Men's Shed. Council were asked if equipment from the Old Dunedoo Hospital could be used for the Men's Shed. The General Manager mentioned that as the Men's Shed is a not for profit group that they could access some of the old equipment from the hospital. The General Manager the Men's Shed Committee to contact Dave Smith to see what is available.

Medical / Health Committee

Dr Sara Fergusson presented her concerns about the state of medical services within Warrumbungle Shire. Points noted included:

- Her belief that there are now reduced services and funding for medical services in the area, with a trend towards video link ups when doctor's are required.
- Alleged incidences of no doctor's being on call across the whole Shire on some weekends.
- Her belief that the local health service is increasingly relying on junior nurses to staff multi-purpose services (MPS's) and hospitals, and these inexperienced nurses are often required to take on large responsibilities. Dr Fergusson gave an example where nurses were making injections intra-muscular as they were unable to find veins.
- Dr Fergusson's feeling that the Local Health District (LHD) is not concerned about the smaller hospitals and MPS's with resources flowing to larger centres;
- Dr Fergusson suggested that Council should reactivate a Medical Committee to lobby the state government for improved medical services.
- Her belief that Health Councils don't seem to work.

Those in attendance discussed the roles of the various Health Councils across the Shire. It was noted that the formation of a Council Medical Committee was discussed recently and a special workshop was held to setup a Medical Committee. It was decided, at the workshop, that a Medical Committee not be re-instated due to a number of reasons including the Health Council already dealing with medical related issues.

Road Closure

Residents enquired as to the status of Lewis Lane in Dunedoo. Council were asked if it has been gazetted for closure as there is an issue with the timber bridge on the lane.

Tucklan Road

Residents advised that there are branches along Tucklan Road that are hanging over the road.

Meeting Closed: 6:50pm

RECOMMENDATION

That Council accept the minutes from the Dunedoo Community Consultation Meeting held on 31 March 2016.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 8 Minutes of Baradine Community Consultation Meeting – 4 April 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Children's & Community Services – Louise Johnson
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services) Louise Johnson (Manager Children's & Community Services), Ted Hayman, William King, Ella Prouse, Lorraine Condon, Janet Fitzgerald, Liz Cutts, Troy, Lauren Craig, Irene Worell, Nea Worell, Gisela Froehlich, Roz Kildey, Jean Henley, Jennifer Hotchkiss.

APOLOGIES: Cr Ron Sullivan, Glenda Johnson.

CHAIR: Steve Loane (General Manager)

MINUTES: Louise Johnson (Manager Children's & Community Services)

CONFIRMATION OF MINUTES

Minutes from 23 November, 2015, confirmed as an accurate reflection of the meeting.

BUSINESS ARISING FROM PREVIOUS MINUTES

No items raised.

AGENDA ITEMS

2016/17 Budget

The Director Corporate and Community Services provided an overview of Council's budget process for 2016/17, including information on Council's *Operational Plan and Delivery Program*, and the *Town Budget Booklets*.

The *External Budget Application Form* was circulated and attendees were advised how they could make a submission to Council to be considered during the 2016/17 budget process.

Warrumbungle Bike Plan

The General Manager spoke about the Warrumbungle Bike Plan being developed by Council's Road Safety Officer. Surveys were distributed and attendees were advised that the survey is also available online on Council's website. Feedback from the survey will identify the needs of each community and will contribute towards the development of the Bike Plan.

Attendees were advised that submissions for the Warrumbungle Bike Plan Survey close on **Friday 8 April, 2016**.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Swimming Pool Legislation

The Director Development Services updated the meeting on recent changes to swimming pool legislation. The legislation states that all pool fencing and pool barriers are to be checked for compliance (*with the Swimming Pools Act*) prior to sale or rental. As of 29 April 2016, property owners that are selling their property (with a swimming pool or spa pool) will need to attach to the Contract of Sale a Certificate of Compliance, or a Certificate of Non-Compliance outlining what needs to be fixed. A flyer explaining these changes was distributed at the meeting.

Removal of Underground Storage Tanks

Director Development Services advised that Warrumbungle Shire Council has received funding as part of the Derelict Underground Petroleum Storage Systems (UPSS) Program to investigate and remediate four (4) derelict underground fuel tanks located on Council road reserves in four (4) towns within the Shire. Funding of \$240,000 has been received for this purpose.

Attendees were advised that if they are concerned about an old underground fuel tank in their locality to please contact Warrumbungle Shire Council's Development Services Department.

Lions Park

Director Technical Services provided an update on issues raised at the November Meeting.

It was suggested that the shade structure and access path to the toilets be submitted through the *External Budget Application Form* for funding in the 2016/17 budget.

Sewerage Connection – Baradine Showground

Director Technical Services advised that a design and preliminary costings have been determined and the project will be discussed during budget deliberations.

Baradine Shade Structure

Director Technical Services advised that there was no money in the budget this year for an additional shade structure at the Baradine Swimming Pool.

It was suggested that the shade structure be submitted through the *External Budget Application Form* for funding in the 2016/17 budget.

Gwabegar Bridge Access

Director Technical Services advised that he did not believe this work had been completed. The meeting was advised that this work was being overseen by Narrabri Shire Council.

Change of Venue

A local resident proposed a change of venue for the Community Consultation Meetings. Attendees voted and determined to continue to meet at the Rural Transaction Centre.

eBay Auction Site

The General Manager advised that the eBay site where Council was selling items is: www.ebay.com.au/usr/warrumbungle-sc .

Baradine Progress Association asked about plastic chairs from the hall that were being sold. The General Manager indicated that the Progress Association could have 30 of these chairs.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Mowing of Footpaths

A question was asked regarding mowing of footpaths and whose responsibility it was. The General Manager indicated that legislation in this area was not easy to interpret. The Council does maintain some footpaths in high traffic areas, however generally maintenance of footpaths is the responsibility of the resident.

GENERAL BUSINESS

Hazard Reduction Burn – Baradine Creek

The meeting was advised that a hazard reduction burn near Baradine Creek had not been done for a few years. Council advised that the local Rural Fire Service should be contacted to further this matter.

Kids, Families, Behaviour Session

Manager Children's and Community Services distributed a flyer promoting a session being held in Coonabarabran, with a free bus from Baradine.

Street Light Near Pool

Residents advised that the street light near the pool is inconsistent.

Culvert – Worrjial and Darling Streets

Residents advised that there is a culvert under the road near this location, that may require an indicator or guide post.

Bogan Street

Residents raised the issue of trucks driving on the wrong side of the road in Bogan Street. Director Technical Services advised that action is being taken in relation to this matter.

Baradine Tip

Residents raised concerns regarding the new bins at the Baradine Tip. Director Development Services indicated that it was a trial and feedback was appreciated.

Toilet Block

A question was asked about the cost of the toilet block in the local park. Council indicated that this toilet block had been quite expensive to build, however toilet blocks built more recently – such as the toilet block in Dunedoo – cost far less.

Apprenticeships

A question was asked regarding whether or not Council offered apprenticeships or traineeships. Council indicated that they offer both apprenticeships and traineeships in a number of areas in Council. Council mentioned that a trainee position in Baradine would be advertised in the coming weeks.

Sewerage Pumping Station

Residents fed back that they were happy that the odour issues with the sewerage pumping station had been resolved.

Hodgekiss Road

Residents mentioned that they were grateful for the grading on Hodgekiss Road, however they do need some white poles.

Garbage Collection

Concerns were raised regarding garbage collection.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Bitumen Sealing

Director Technical Services advised the meeting that sealing of Narran and Macquarie Streets would be occurring in the coming weeks.

Kenebri Road

Residents mentioned there were issues with the Kenebri Road. Director Technical Services indicated that Council were aware of a number of hazards on this road. Council was awaiting funding to be able to address these issues.

Angus Road Causeway

Residents requested that Council look at Angus Road Causeway.

Meeting Closed: 6:20pm

RECOMMENDATION

That Council accept the minutes from the Baradine Community Consultation Meeting held on 4 April 2016.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 9 Minutes of Mendooran Community Consultation Meeting – 5 April 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Children's & Community Services – Louise Johnson
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services) Louise Johnson (Manager Children's & Community Services), Jenny Lloyd, Craig, Dennis Atherton, E Ascher, Brenda Jenkins, Lucy Pickering, Sydney Sauls.

APOLOGIES: Cr Chris Sullivan, Cr Ron Sullivan, Phil McCormack, Mike Ascher, Julie Waters, Leslie Sauls.

CHAIR: Steve Loane (General Manager)

MINUTES: Louise Johnson (Manager Children's & Community Services)

CONFIRMATION OF MINUTES

Minutes from 24 November, 2015, confirmed as an accurate reflection of the meeting.

BUSINESS ARISING FROM PREVIOUS MINUTES

It was acknowledged that the change in meeting time back to 5:30pm had had a positive result in terms of the number of people able to attend the meeting.

AGENDA ITEMS

2016/17 Budget

The Director Corporate and Community Services provided an overview of Council's budget process for 2016/17, including information on Council's *Operational Plan and Delivery Program*, and the *Town Budget Booklets*.

The *External Budget Application Form* was circulated and attendees were advised how they could make a submission to Council to be considered during the 2016/17 budget process.

Warrumbungle Bike Plan

The General Manager spoke about the Warrumbungle Bike Plan being developed by Council's Road Safety Officer. Surveys were distributed and attendees were advised that the survey is also available online on Council's website. Feedback from the survey will identify the needs of each community and will contribute towards the development of the Bike Plan.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Attendees were advised that submissions for the Warrumbungle Bike Plan Survey close on **Friday 8 April, 2016**.

Swimming Pool Legislation

The Director Development Services updated the meeting on recent changes to swimming pool legislation. The legislation states that all pool fencing and pool barriers are to be checked for compliance (*with the Swimming Pools Act*) prior to sale or rental. As of 29 April 2016, property owners that are selling their property (with a swimming pool or spa pool) will need to attach to the Contract of Sale a Certificate of Compliance, or a Certificate of Non-Compliance outlining what needs to be fixed. A flyer explaining these changes was distributed at the meeting.

Removal of Underground Storage Tanks

Director Development Services advised that Warrumbungle Shire Council has received funding as part of the Derelict Underground Petroleum Storage Systems (UPSS) Program to investigate and remediate four (4) derelict underground fuel tanks located on Council road reserves in four (4) towns within the Shire. Funding of \$240,000 has been received for this purpose.

Attendees were advised that if they are concerned about an old underground fuel tank in their locality to please contact Warrumbungle Shire Council's Development Services Department.

Hall Hire Charges

Costs for hiring the hall were discussed. Attendees were advised that there is a rate for community and not-for-profit groups. Concerns were expressed regarding the bond required for each booking. The General Manager requested that members of the community write to let Council know what they feel is an appropriate amount for a bond.

Primitive Camping Area

Council was asked if donations could be collected for people utilising the primitive camping area. Council advised that donations can be collected or a donations box installed.

Council were also requested to consider placing extra bins at the primitive camping area.

Sealing of Road

The sealing of the road in Bandulla Street between the Police Station and Anglican Church was discussed. Council advised that these works would be considered during this years budget deliberations.

Sport Ground Improvements

Residents asked if Council would consider some improvements to local sporting facilities, given how well utilised they are. Council advised attendees that there was funding in this years for the development of Master Plans for sport and recreation precincts and facilities in each town throughout the Shire.

Slashing

Slashing of Castlereagh Highway and town fringes was discussed. Council was advised that residents felt the slashing may not be being completed as per the program presented at the November Meeting. Director Technical Services advised he would look into how the slashing program was being implemented. Director Technical Services commented that work on the Castlereagh Highway had commenced and would continue in the coming months.

Youth Development Officer

A question was asked regarding the role of Council's Youth Development Officer. The Manager Children's and Community Services provided an overview of the role and the changes that have taken place in the last couple of years in relation to this role.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Rail Crossing

No one who was in attendance at the meeting was able to speak to this Agenda item.

GENERAL BUSINESS

Water

Residents advised Council that in recent weeks there had been brown water. Council were also advised that water pressure was an ongoing issue.

Council advised that a new valve has been purchased but is unable to be installed until winter as the tank has to be drained for it to be installed.

Council requested that residents keep them up to date with water issues being experienced in Mendooran. Residents were advised that if they cannot speak directly with the Director Technical Services or Manager Warrumbungle Water that they can leave a message with the Administration Team at Council.

Dogs

Residents raised concerns regarding dogs in the town. Director Development Services advised that dogs should be restrained. If residents have concerns regarding dogs they can report it to Council.

Seniors Week Funding

Residents of Mendooran thanked Council for funding provided for a Seniors Week activity, through the National Youth Week Small Grants Program.

Tennis Court Gardens

Residents asked who was taking care of the gardens at the tennis courts. Director Technical Services advised that Council would be.

Meeting Closed: 6:45pm

RECOMMENDATION

That Council accept the minutes from the Mendooran Community Consultation Meeting held on 5 April 2016.

WARRUMBUNGLE SHIRE COUNCIL

Ordinary Meeting – 21 April 2016

Item 10 Minutes of Coolah Community Consultation Meeting – 6 April 2016

Division:	Executive Services
Management Area:	Governance
Author:	Manager Children's & Community Services – Louise Johnson
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF2 The demographic makeup of the community is well-represented in local activities, service delivery and decision-making.

PRESENT: Cr Peter Shinton (Mayor), Cr Gary Andrews, Cr Anne Louise Capel, Cr Fred Clancy, Cr Denis Todd, Cr Chris Sullivan, Cr Ron Sullivan, Steve Loane (General Manager), Stefan Murru (Director Corporate & Community Services), Leeanne Ryan (Director Development Services), Kevin Tighe (Director Technical Services), Louise Johnson (Manager Children's & Community Services), Greg Piper, Quinton Hutchinson, Carol Richard, Leonie Hutchinson, Noel Gilbert, Mark Powell, Gary Picard, Sal Edwards, Randolph Rindfleish, Mike White, Chris White, Kaz Pascoe, Ted Miller, Ernie Fletch.

APOLOGIES: Eleanor Cook, Lizbet Powell.

CHAIR: Steve Loane (General Manager)

MINUTES: Louise Johnson (Manager Children's & Community Services)

CONFIRMATION OF MINUTES

Minutes from 25 November, 2015, confirmed as an accurate reflection of the meeting.

BUSINESS ARISING FROM PREVIOUS MINUTES

Bomera Cemetery

Council has accepted management of the cemetery.

McMasters Park

It was noted that a Development Application cannot be made until funding has been received.

NRMA Entry

It was noted that an item from the last meeting regarding entry to the NRMA garage had not been properly noted in the Minutes.

AGENDA ITEMS

2016/17 Budget

The Director Corporate and Community Services provided an overview of Council's budget process for 2016/17, including information on Council's *Operational Plan and Delivery Program*, and the *Town Budget Booklets*.

The *External Budget Application Form* was circulated and attendees were advised how they could make a submission to Council to be considered during the 2016/17 budget process.

WARRUMBUNGLE SHIRE COUNCIL

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Warrumbungle Bike Plan

The General Manager spoke about the Warrumbungle Bike Plan being developed by Council's Road Safety Officer. Surveys were distributed and attendees were advised that the survey is also available online on Council's website. Feedback from the survey will identify the needs of each community and will contribute towards the development of the Bike Plan.

Attendees were advised that submissions for the Warrumbungle Bike Plan Survey close on **Friday 8 April, 2016**.

Swimming Pool Legislation

The Director Development Services updated the meeting on recent changes to swimming pool legislation. The legislation states that all pool fencing and pool barriers are to be checked for compliance (*with the Swimming Pools Act*) prior to sale or rental. As of 29 April 2016, property owners that are selling their property (with a swimming pool or spa pool) will need to attach to the Contract of Sale a Certificate of Compliance, or a Certificate of Non-Compliance outlining what needs to be fixed. A flyer explaining these changes was distributed at the meeting.

Removal of Underground Storage Tanks

Director Development Services advised that Warrumbungle Shire Council has received funding as part of the Derelict Underground Petroleum Storage Systems (UPSS) Program to investigate and remediate four (4) derelict underground fuel tanks located on Council road reserves in four (4) towns within the Shire. Funding of \$240,000 has been received for this purpose.

Attendees were advised that if they are concerned about an old underground fuel tank in their locality to please contact Warrumbungle Shire Council's Development Services Department.

Donations Policy

Residents expressed their concerns regarding the priority setting and process associated with Council's Donations Policy.

Stump 133

A report has been submitted to Council regarding the status of Stump 133. The Director Development Services advised that this matter has been referred to Council's Heritage Advisor.

Repair of Footpath

Concerns were raised regarding the state of the footpath outside Coolah Hostel. The Director Technical Services indicated he will investigate.

Rail Trails

Attendees discussed the potential for Rail Trails in Warrumbungle Shire. Items to be noted include:

- It takes a separate Act of Parliament to close each rail line.
- It was suggested that some local landholders may not want Rail Trails through their land.
- There was a request for Council to send a letter to the local member indicating support for Rail Trails. Council requested an outline of information to be included in the letter to be provided.
- Infrastructure NSW will pay for the upfront capital cost of a Rail Trail, however ongoing maintenance will likely fall to the Local Council.
- It was suggested that an *External Budget Application Form* be submitted for a feasibility study.
- Council were advised that representatives from local Development Groups and Progress Associations will be seeking to make a presentation on Rail Trails to Council in the near future.

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Recreation Ground Road

Residents raised concerns regarding issues with the road near the Coolah Recreation Grounds. It was noted that this is a regional road and there were a number of issues that needed to be fixed on the Regional Road network which is funded by grants from the State Government.

20 Year Recreation Plan

A 20 Year Recreation Plan was requested. Council advised that they have allocated funding to complete Master Plans for sport and recreation precincts and facilities in each town throughout the Shire.

Tourism Strategic Plan, QR Code & Brochures

A number of items related to tourism were discussed including:

- Tourism budget and the allocation received by the Coolah Visitor Information Centre.
- QR code on the Council brochure linking to the brochure;
- Request for more regular engagement from Council staff;
- Issues with the facility – including the garden and trees;
- National Parks and Wildlife Service (NPWS) not printing brochures;
- The state of the road up to Coolah Tops National Park;
- Plans to encourage people to get off the Golden Highway and come and visit Coolah and the Warrumbungle Shire.

Town Hall Maintenance

Discussed in item related to Tourism.

Public Garden and Tree Maintenance

Discussed in item related to Tourism.

GENERAL BUSINESS

Slashing of Roadsides

Residents raised concerns regarding keeping up to date with roadside slashing. It was noted by an Emergency Services representative that they appreciate the slashing being kept up to date as long grass on the side of the road poses a risk for them when they are required to travel at high speeds.

Entry to NRMA Garage

Concerns were raised regarding access to the NRMA garage – for cars – causing a safety issue. Director Technical Services indicated this would be investigated.

Invitation

An invitation was extended to attend a farewell for Gary and Sue Connelly to be held at the Coolah Sports Club the following evening from 7:00pm.

Cameron Place

It was raised that there is an issue with a wash away in Cameron Place. Director Technical Services will investigate.

Median Strip

Concerns were raised that the previous Minutes did not reflect the discussion in relation to this matter.

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Director Technical Services advised that it is in Council's plan of works for Coolah. Bollards will be installed as a temporary measure and further assessment will be done following this. The shortening of the median strip has been discussed by the Traffic Committee. A permanent extension of the median strip was not approved by the Traffic Committee.

Paving – Binnia & Martin Street

It was noted that there is an issue with the paving on the corner of Binnia and Martin Streets. Director Technical Services to investigate.

74 Binnia Street

Issues regarding the erection of a boundary fence at 74 Binnia Street were discussed. It was agreed that the Director Technical Services would meet the resident onsite to discuss this issue further and work towards a cooperative approach to have the work completed.

Martin Street

Concerns were raised regarding a number of potholes in Martin Street. Council indicated they are aware of this issue.

Banks

Residents noted that there had been an increase in the number of days it was taking for cheques to clear now that Westpac was no longer in Coolah. Council indicated they would raise this issue with the Regional Manager from Westpac.

Council were asked if they would consider changing to a bank that supported our local community. It was raised that community groups could also consider changing to a local institution.

Meeting Closed: 7:10pm

RECOMMENDATION

That Council accept the minutes from the Coolah Community Consultation Meeting held on 6 April 2016.

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Item 11 Warrumbungle Cobbora Transition Fund Projects Update

Division:	Governance
Management Area:	Executive Services
Author:	Manager Communications and IT – Chris White
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

Reason for Report

To provide an update of projects funded by the Restart NSW Cobbora Transition Fund.

Background

The projects funded by the Restart NSW Cobbora Transition Fund to be auspiced by Council are:

1. RNSW295 Dunedoo District Infrastructure Revitalisation \$1,846,500
2. RNSW290 Three Rivers Regional Retirement Community and Learning Centre \$4,500,000
3. RNSW300 Mendooran Multipurpose Centre \$133,445
4. RNSW324 Three Rivers Recreation Grounds Upgrade Project \$287,500
5. RNSW333 Recreational Sporting and Cultural Facilities Improvement Project, Dunedoo Region \$1 million

The Warrumbungle Cobbora Transition Fund 355 Committee (WCTF 355) oversees the progress of the projects.

Issues

Funding Deeds detail the scope, budget and time schedule for each project component. Updates are submitted monthly to INSW via an online web portal, and are audited by NSW Public Works before reimbursement of funds expended by Council. Monthly updates detail progress of each project as per the timeline, procurement, risk management and cashflow details executed with the Funding Deeds.

Updates on projects follow:

- RNSW333 Jubilee Hall – works near complete, with painting of west wall remaining.
- RNSW333 Old Bank Building – Exterior painting completed; installation of handrail on outdoor ramp and interior carpets to be completed; landscaping to be completed in partnership with the Green Army.
- RNSW295 Robertson Oval – works complete.
- RNSW295 Bolaro Street – works complete.
- RNSW295 Heavy Vehicle Parking – works complete. Additional funding for upgrades to eastern entrance to be confirmed by RMS.

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- RNSW295 RV Parking/Dump Point– works complete.
- RNSW295 Milling Park – works complete.
- RNSW300 Mendooran Showground – works complete. Opening of Multipurpose Shed by Kevin Humphries MP at Mendooran Show held 9 April.
- RNSW324 Coolah Recreation Ground – works complete.
- RNSW290 Three Rivers Retirement Community –Development Application for construction of twenty-one (21) dwellings to be submitted.

Options

Nil

Financial Considerations

Invoices totalling \$7,600 for reimbursement of completed March works were forwarded to INSW. Payment of invoices is pending confirmation by NSW Treasury and audited by NSW Public Works.

Total funds invoiced to INSW for reimbursement to date are \$3,619,070.

RECOMMENDATION

Council note progress of the Cobbora Transition Fund projects.

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Item 12 Warrumbungle Cobbora Transition Fund Committee

Division:	Governance
Management Area:	Executive Services
Author:	Manager Communications and IT – Chris White
CSP Key Focus Area:	Local Economy
Priority:	LE4 There are diverse products and services locally available and minimal economic leakage to larger regional centres.

Reason for Report

To establish the Three Rivers Regional Retirement Community 355 Advisory Committee (TRRRC) to advise Council on the Three Rivers Regional Retirement Community and Outdoor Living Classroom project funded through Restart NSW Cobbora Transition Fund and the National Stronger Regions Fund Round Two.

Background

On 31 July 2014 the NSW government announced funding of \$4,500,000 for the Three Rivers Regional Retirement Community and Learning Centre RNSW290 project. This program provided funding for the demolition of the Old Dunedoo Hospital site and preparation of the site to greenfield standards, demolition of the existing structures on site and the construction of eleven (11) residences together with landscaping and an Outdoor Living Classroom. A co-contribution of \$250,000 from the Dunedoo Mendooran Hostel

In February 2016 the Australian government announced funding of \$2,450,000 to enable the construction of stage two, being ten (10) residences and a Community Building onsite.

At the February 2016 Council meeting, Resolution 193/1516 resolved:

1. That Council endorse that the Section 355 Three Rivers Regional Retirement Community Advisory Committee be formed, with nominations from community members to be advertised;
2. That Council dissolve the current Warrumbungle Cobbora Transition Fund Committee on the date of formation of the Three Rivers Regional Retirement Community Advisory Committee.

Nominations for the TRRRC Advisory Committee were advertised in the Dunedoo Diary, Coolah Diary, on social media and on the Warrumbungle Shire Council website for six weeks up until 8 April 2016.

Issues

Council will need to review and determine membership of the Committee.

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It is proposed that Council ascertain and endorse the Three Rivers Regional Retirement Advisory Committee to advise Council on the project.

Options

Council has discretion in the appointment of Committee Members.

The following community representatives have nominated for membership of the committee:

- Peter Campbell
- Sue Stoddart
- Mary Warren
- Neville Stanford
- John Horne
- Sally Dent
- Marie Hensley

Two (2) Councillor Representatives are to be confirmed.

One (1) Staff Representative is to be confirmed, being General Manager Steve Loane.

The Manager Property and Risk is to provide secretariat and support to the Committee. Manager Projects, Aaron Parker provided technical and project management support to the Committee.

Council should review and determine the membership of this Advisory Committee.

The Draft Terms of Reference is attached.

Financial Considerations

Total funds for the project to be managed by Council is \$7,200,000.

RECOMMENDATION

That Council forms the Three Rivers Regional Retirement Community Section 355 Advisory Committee (TRRRC) and appoints the following community representatives:

-
-
-
-
-

Following staff representative:

-

And following Councillors to the committee:

-

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Attachment

Terms of Reference

Three Rivers Regional Retirement Community Committee – February 2016

The Three Rivers Regional Retirement Committee is an Advisory Committee of Council that has been established under the NSW Local Government Act (1993).

1. Title

The Committee shall be known as the Three Rivers Regional Retirement Community Committee (hereinafter called the Committee).

2. Role and Objectives

This is an Advisory Committee, to provide a forum for discussion and make recommendations to Warrumbungle Shire Council to oversee the Three Rivers Regional Retirement Community project funded through

- State Government - Restart NSW RNSW290 Three Rivers Regional Retirement Community and Learning Centre
- Federal Government - National Stronger Regions Fund Round Two (NSRF)

The role of this Committee is purely advisory and may not commit Council resources. The Committee is to work within the framework of the Community Strategic Plan and does not deal with day to day operational matters. It should be noted that employees of the Council are not subject to the direction of the Advisory Committee or any of its members.

3. Management

A. Membership of Committee

The Committee shall consist of:

- Two Councillor representatives (and the Mayor ex officio)
- One Staff Representative
- Five Community representatives from the Warrumbungle Shire Council local government area. The Community members shall serve on the Committee in a voluntary capacity.

Membership of the Committee shall be reviewed after each quadrennial election.

The quorum for the Committee is 5 members.

This Committee meets as required for the purposes of the project schedule as per terms of funding deeds with the state and federal governments.

B. Absence from Meetings

A Committee member absent from three (3) consecutive Committee meetings without approval of the Committee shall forfeit his/her place on the Committee.

C. Resignation from the Committee

Any member of the Committee may, by notice in writing addressed to the Committee, resign his/her office as a member.

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D. Notification of Vacancies

The Committee shall notify the General Manager promptly of any vacancy occurring in its membership, whether it is through death, absence or resignation from the Committee.

The Committee shall submit to the General Manager within 28 days the name of a person considered by the Committee to be suitable for appointment. The General Manager will decide whether to accept that appointment, or to call for public Expressions of Interest. All newly appointed members must participate in a committee induction process as soon as possible following their appointment to the Committee so that they can comply with the proper conduct of meetings.

4. Duties of Officers

A. Chairperson

The duties of the Chairperson are to:

- Direct meetings according to the Committee Terms of Reference, and Council's Code of Conduct.
- Facilitate the discussion of items on the agenda in a timely manner, and the consideration and approval of recommendations to Council.
- Ensure all committee members have the opportunity to participate in the meetings.
- Not attempt to direct Council staff, including not directing staff as to the content of any advice or recommendation.

B. Secretariat and Staff Officer

The duties of the Secretariat and Staff Officer are to:

- Call all meetings of the Committee, and where possible hold meetings to enable minutes to be presented at the Council meeting on the third Thursday of the month.
- Develop and send out the agenda and reports for the meetings.
- Advise the Committee without fear or favour.
- Comply with Council's Guide to Ethical Behaviour: Staff.
- Record the minutes in the meeting, prepare all minutes and distribute them as described below.
- Keep a record of attendance for every member of the committee.
- Attend to such housekeeping matters as booking meeting rooms and arranging refreshments in accordance with standard protocols.
- The Council Staff will not be members of the Committee, nor have voting rights, nor preside at meetings, apart from when it is necessary to organise the election of a chairperson to preside at the meeting.

C. Members

The duties of the members are to:

- Attend and participate in meetings (as well as induction, planning sessions and relevant training).
- Work co-operatively with other members in achieving the objectives of the Committee.
- Contribute advice, ideas and suggestions relating to items on the agenda.
- Show respect for their peers, councillors, staff and others during Committee meetings.
- Understand that employees of the Council are not subject to the direction of Councillors, Committees or their members.

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5. Meetings

- A QUORUM shall comprise a majority of members on the Committee. A scheduled meeting must be adjourned if a quorum is not present within half an hour after the time designated for the holding of the meeting, or at any time during the meeting. In either case, the meeting must be adjourned to a time, date and place fixed by the Chairperson, or, in his or her absence, by the majority of the members present.
- This is an Advisory Committee, and it is unlikely that there will be a need for voting, however, should that eventuality arise, each member of the Committee shall have one vote and decisions of the Committee shall be by simple majority. In the event of the votes and the members being equal the Chairperson of the meeting shall have a casting vote in addition to his/her deliberative vote.
- Council Secretariat and staff, other than the nominated staff member on the committee, will attend meetings but have no voting rights, and provide administrative support and professional advice, as determined by the General Manager.
- Items may only be raised under General Business if the permission of the Chairperson is obtained before the meeting starts, and each such item is to have a recommendation;
- The first item on the agenda for all committee meetings (after apologies and requests for leave of absence) shall be the declaring by members present of pecuniary and non-pecuniary interests and these shall be recorded in the minutes.
- Any committee member who has a pecuniary interest in any matter on the agenda for a committee meeting, or that arises during a meeting at which they are present, must disclose the nature of the interest to the meeting as soon as practicable, and must not be present at, or in sight of, the meeting at any time during which the matter is being considered or discussed, or at any time during which the committee is voting on any question in relation to the matter.
- Conflicts of interest may also arise due to a strong relationship or affiliation the member may have with a matter being discussed by the committee. These are referred to as non-pecuniary interests. A non-pecuniary interest would be considered significant where the relationship or affiliation is such as it would prevent the member from impartially and objectively considering all the relevant information as a result of this conflict of interest.
- A Councillor committee member who has a non-pecuniary interest in any matter on the agenda for a meeting, or that arises during a meeting at which they are present, must disclose the nature of the interest to the meeting as soon as practicable, and, in the case of a “significant” non-pecuniary interest must disclose the nature of the interest to the meeting as soon as practicable, and must not be present at, or in sight of, the meeting at any time during which the matter is being considered or discussed, or at any time during which the committee is voting on any question in relation to the matter.

A community member of a committee who is also a member or representative of a community group that could be affected by any matter on the agenda, or that arises during a meeting at which they are present, (irrespective of whether or not the person has a pecuniary or a non-pecuniary interest), must state the name of the community group of which the person is a member or representative, and the matter shall be recorded in the minutes.

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6. Minutes, Communications and Reporting

- The agendas and minutes of the Committee shall be stored as a permanent record of Council, as determined by the General Manager.
- Once the draft minutes have been approved they will be referred to the Chair of the Committee for confirmation. The draft minutes will then be circulated to Committee members. Any questions by members regarding the minutes are to be referred immediately to the Staff Officer and if any error in the minutes is confirmed, the Staff Officer shall arrange to make the appropriate changes.
- Minutes will be completed within 2 weeks of the Committee meeting and then reported to the next available Council Meeting.
- Members of the Committee are not permitted to speak to the media as representatives of the Committee unless approved by Council.

7. Insurance

- Council shall effect personal accident insurance on Committee members together with legal liability cover.

Note: Legal liability cover will only be provided to members of the Committee whilst they are acting within the scope of their duties for and on behalf of Council.

8. Statutory Requirements

- The Committee shall ensure that the Local Government Act 1993 and related Regulations, all other statutory provisions and all Council's Codes and Policies relating to its activities are at all time strictly observed.

9. Dissolution

All committees are automatically dissolved from the date of the quadrennial election.

Adopted:

Modified:

Addendum: Nominated members of the Three Rivers Regional Retirement Community Committee:

Date:

Chairperson:

-

Councillor Representatives:

-

Staff Representative

- The General Manager

Community Members:

- Peter Campbell
- Sue Stoddart
- Mary Warren
- Neville Stanford
- John Horne

External Organisation Representatives:

- nil

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Item 13 2016 ALGA National General Assembly of Local Government

Division:	Executive Services
Management Area:	Governance
Author:	Manager Administration and Executive Assistant to General Manager – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

The Australian Local Government Association (ALGA) has announced that the National General Assembly will be held Sunday, 19 June to Wednesday, 22 June 2016 at Canberra.

Background

This event brings together local government representatives from across Australia and under the theme *Partners in an Innovative and Prosperous Australia*, delegates at this year's National General Assembly will look at the many ways local government is being innovative. The program will be focused on debating and discussing the role that Local Government can and does play in boosting productivity and showcasing innovation and best-practice. The NGA brings the local government sector together, providing a platform for thought-provoking discussion and the formation of policies on issues of national significance.

The Prime Minister, the Deputy Prime Minister and the Leader of the Opposition have been invited and will be joined by other ministers and shadow ministers and leading public figures presenting keynote addresses which will help to focus discussions at the NGA.

The Mayor and General attended the 2015 General Assembly, accompanied by their partners.

Issues

Nil

Options

Nil

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Financial Considerations

The delegate's registration fees for the conference are:

1. Early bird - \$929.00 per delegate attending (closes 3 June 2016)
2. Standard registration - \$1,029
- 3.

Costs for accommodation, meals and partners' expenses amount to approximately \$3,100. Travel arrangements have not yet been determined.

A budget allocation exists for payment of expenses associated with attendance at Council endorsed events.

RECOMMENDATION

That the Mayor and General Manager, accompanied by their partners, attend the 2016 ALGA National General Assembly – Local Government to be held in Canberra and that all transport, transfers, accommodation and meals be provided as per the Payment of Expenses and Provision of Facilities to Elected Members policy.

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Item 14 Wambelong Fire – Release of Government Responses

Division:	Executive Services
Management Area:	Management and Leadership
Author:	Manager Administration and Executive Assistant to GM – Sally Morris
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council provides strong civic and regional leadership, and undertakes its governance and service delivery tasks with integrity

Reason for Report

To inform Council of the release of the Government's responses to the recommendations of both the Inquiry into the 2013 Wambelong Fire by the Legislative Council's General Purpose Standing Committee Number 5 and the recommendations of the Coronial Inquiry.

Background

Following the catastrophic wildfire that started on 12 January 2103 at the Wambelong campground in the Warrumbungle National Park, an Upper House Inquiry and Coronial Inquiry were undertaken.

Issues

On 20 February 2015 the Legislative Council's General Purpose Standing Committee No. 5 released the Committee's conclusions and twenty nine (29) recommendations.

On, 28 September 2015 the Deputy State Coroner HCB Dillon handed down his Inquiry findings into the 2013 Wambelong Fire. Twenty three (23) Recommendations were made by the Deputy State Coroner.

A copy of the Government's responses to the Inquiries is available on Council's website and a copy has previously been forwarded to Councillors under separate cover.

Options

Nil

Financial Considerations

Recommendation 28 of the Parliamentary Inquiry stated that Council's shortfall from the fire related to two claims (one for the asbestos clean up, and one for fallen trees) and that these amounts had either been paid, or in the case of the fallen trees the claim was never finalised.

In fact Council's shortfall from the fire related to both unpaid claims, unquantifiable losses and damage to Council assets and increased administrative costs resulting from a fire started from within State Government land that Council does not collect rates on.

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Only around half of the total \$528k mentioned in the report related to the claims in the State Government's response, and Council was unable to claim monies from the fallen trees as most of this work was coded against general roads maintenance, and was impossible to accurately isolate for reporting purposes. These claims and the cost to Council of the fire have been raised with various State Government agencies on multiple occasions.

RECOMMENDATION

That Council note the release of the Government's responses to the findings and recommendations of both Inquiries, and continue to lobby the State Government in regard to losses incurred by Council as a result of the Wambelong fire.

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Item 15 Local Land Services – Environment & Waterways Alliance Reference Group

Division:	Executive Services
Management Area:	Executive Services
Author:	Manager Administration and Executive Assistant to General Manager – Sally Morris
CSP Key Focus Area:	Natural Environment
Priority:	NE5 There is minimal evidence of local environmental degradation of the natural environment.

Reason for Report

To inform Council of the activities of Central West Councils Environment & Waterways Alliance.

Background

The Central West Councils Environment & Waterways Alliance (Alliance) is a partnership of 19 Councils across the Central West of NSW, encompassing both the Central Tablelands and Central West Local Land Services regions. The Alliance exists to improve environmental outcomes across the region. Warrumbungle Shire Council is an existing member of the Alliance.

Issues

To facilitate the operation of the Alliance a Project Support Officer is employed to assist Councils with on-ground works, grant funding opportunities, project development and management and the organisation of Alliance meetings and capacity building events. This role is supported and complimented by relevant staff from both participating Local Land Services regions.

In 2015 the Alliance experienced a significant period of change and growth. The name of the Alliance was changed to the Environment & Waterways Alliance (formerly the Salinity & Waterways Alliance) to better represent the priorities and outcomes of the partnership. This recognises that much of the focus of the group surrounds issues along waterways and rivers – Coxes, Fish, Macquarie, Castlereagh, Bogan, Lachlan, Cudgegong Rivers and their many tributaries as well as the surrounding terrestrial catchments.

As well as a new name the Alliance has adopted a new 5 Year Plan to guide works into the future. This 5 Year Plan was developed in consultation with member Councils and took into account priorities and objectives from each member Councils Community Strategic Plan and Operational Plan as well as the Local Land Services State Strategic Plan. The 5 Year Plan features a range of Strategies and Actions designed to deliver on the six Priorities identified within the plan being:

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- Land
- Biodiversity
- Water & Waterways
- People & Communities
- Towards Sustainability
- Council Capacity

These six strategies align with the existing Regional State of the Environment Reporting of which Warrumbungle Shire Council is also involved in.

To improve communications within the Alliance as well as with external parties, a new Alliance website and associated Facebook page were developed during 2015. The website in particular is an important resource for Council staff as it is a repository for many documents and materials, news, case studies and grant funding and award information. Both the website and Facebook pages are available to be utilised by Councils to promote relevant environmental events or achievements, news items and employment opportunities. The website can be viewed at: cwcewa.com.au

A major benefit of Alliance membership for Council is the capacity building events held across the year to upskill Council staff. In 2015 registered training in the form of *Sediment and Erosion Control* training was held at various locations across the region at no cost to member Councils. Additionally, the Alliance partnered with the Central West and Orana branches of the Institute of Public Works Engineering Australasia to host a Stormwater Best Management Practice Conference in Dubbo. These training and capacity building events are funded by Local Land Services as a means of investing in positive, long-term environmental outcomes for the region.

Grant funding specifically for Alliance Member Councils was awarded on a competitive basis by both the Central Tablelands and Central West Local Land Services regions with a total of \$90,000 being distributed to Local Government in this manner in the 2015/16 financial year. This funding is contributing towards various projects including the development of management plans, river restoration works, community events, litter capture projects and training events. Warrumbungle Shire Council has received funding in the past through this program to deliver projects, such as the Raingarden located at the end of Robertson Street, Coonabarabran.

Looking towards 2016, the Alliance continues to deliver for its member Councils through the delivery of registered training and capacity building events within our region. *Manage a Local Government Project* training is being hosted in partnership with Institute of Public Works Engineers in March at a heavily subsidised rate for Alliance Member Councils. Additionally, the Alliance is planning to host a *Hollows for Habitat* seminar in April to upskill participants as well as to provide exposure to industry experts and best management practice habitat augmentation for native fauna.

In order to fund the operational costs of the Alliance, financial contributions are made by each member Council representing 50% of the total Alliance funding. The remaining 50% of funding is contributed equally by Central Tablelands and Central West Local Land Services who utilise the existing and functional Alliance format as their primary means of engagement with Local Government across their respective regions.

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Additionally, Local Land Services continue to invest heavily in the Alliance through the aforementioned grant funding and training opportunities made available to Alliance member Councils.

Options

Nil

Financial Considerations

Provision for membership expenses is included in Council's budget and was \$3,190.95 for the 2015/16 financial year.

RECOMMENDATION

That the information contained in the report be noted.

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Item 16 Council Resolutions Report April 2016

Division:	Executive Services
Management Area:	Governance
Author:	Executive Services Administration Officer – Joanne Hadfield
CSP Key Focus Area:	Local Government and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The Council Resolution Report includes Council resolutions from August 2014 to March 2016. This report is attached under separate cover. Items completed are noted then deleted from the report in the following month.

Background

The General Manager is responsible for providing the management oversight in relation to all information progressing from appropriate staff to Council via the Business Paper and monthly Council meetings.

Similarly the role of the General Manager is to ensure appropriate information in relation to Council resolutions and deliberations is provided to Directors and relevant staff. After each Council meeting, each Council resolution is allocated to a directorate for responsibility in actioning the particular Council instruction. Directors and Managers then provide feedback to the General Manager as to the progress of these resolutions on a monthly basis.

Resolutions that remain 'In Progress' for a 12 month period will be reported to Council as a separate agenda item with a new Recommendation. This will provide Council staff the opportunity to detail history and issues in the review of outstanding items before Council reconsider the matter.

Issues

This feedback is provided to Council for information purposes.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

For Council's Information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 17 Monthly Report from Human Resources – April 2016

Division:	Corporate and Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes Learning & Development – Glennis Mangan Acting Workplace Health & Safety – Christine Kennedy
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk

Reason for Report

This report is to inform Council of activities undertaken by the Human Resources Department and provide an update on the status of Staff Recruitment, Training and Workplace Health and Safety (WHS) matters.

Background

Human Resources are responsible for Recruitment, Learning and Development, Workplace Health and Safety.

Since the last Council Meeting in March 2016 the following positions have been advertised either internally or externally:

- Grader Operator – Coonabarabran – External
- Plumber – Dunedoo – External
- Trainee Plant Operator – Dunedoo – External
- Manager Fleet Services – External
- Teacher – Yuluwirri Kids – External
- Trainee Water Operator Baradine – Internal
- Trainee Administration Officer Property & Risk - Internal

The following position has been filled since last Council meeting:

- Trainee Plant Operator - Dunedoo

Resignations

There have been three staff removed from the Organisational Structure since the March Council meeting. These staff were all Westpac Bank staff based in Dunedoo.

Issues

HR continues to ensure all departments within Council are adequately staffed with suitably qualified employees.

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Learning and Development

New staff have undertaken the new RMS Traffic Control training in the areas of Traffic Controller and Implement Traffic Control Plans. This Combo course is also being held in June for the remainder of staff with tickets nearing expiry.

Council has entered into a contract with State Training Services, TAFE and the Coonabarabran High School for a School Based Traineeship. This is the first traineeship of its kind for Council, where the Trainee will be employed by Council for one day per week in the Coonabarabran Workshop. At the completion of this traineeship the student will be eligible for a Certificate II in Automotive Engineering. This course of study will form part of the student's HSC.

The recruitment process for a Trainee Plant Operator for Dunedoo has been completed with the successful applicant commencing in April. Meanwhile the other new trainees have commenced their formal studies in their specific areas of employment.

Plant Operators training is being undertaken this month with ten of Council's staff in designated positions being assessed on various items of plant.

Council's Environmental Health Officer is participating in an On-Site Wastewater Management program which will ensure our Best Practice in On-Site Wastewater Management. This program covers all aspects of the Standard Management and the NSW Government Environment and Health Protection Guidelines.

Workplace Health and Safety

A total of eight WHS incidents were reported for March 2016. None have been converted to claims at this time. While this represents an increase in incidents, the positive here is that the incidents have been reported and investigated.

Directorate	Near Misses	Incidents	New Claims
Corporate and Community Services	-	3	-
Executive Services	-	-	-
Development Services	-	3	-
Technical Services	-	2	-

During March, inspections were conducted at Yuluwirri Kids, Tmimi Bridge and the Baradine and Mendooran Depots, with comprehensive feedback being provided to responsible managers and to MANEX.

Council has progressed with its chemical management program by appointing ChemAlert to carry out a comprehensive chemical audit at all council sites in May, and to implement the ChemAlert chemical management software for Council, as well as conducting initial staff training. ChemAlert will also provide a comprehensive report and costing for Council to meet its legislative requirements under WHS and Global Harmonisation legislation.

RECOMMENDATION

For Council's information.

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Item 18 Second Quarter Excellence in Achievement Award

Division:	Corporate & Community Services
Management Area:	Human Resources
Authors:	Manager Human Resources – Val Kearnes
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF7 Council is presented with a range of organisational challenges including its aging workforce, skills shortages, increasing regulatory demands and the management of risk.

Reason for Report:

Each quarter all staff are asked to nominate a staff member or team who they believe go above and beyond the normal requirements for their position and show excellence in their profession. The annual award winner will be chosen from one of the four quarterly award winners.

Background

Applications for the 2016 Second Quarter Employee Excellence in Achievement Award closed on 31 March 2016.

Issues

MANEX considered the following staff, nominated by their fellow employees for their excellence and dedication in their individual positions:

Individual Staff Excellence Nominations

- Phillip Hensby – Water Treatment Plant/Truck Operator (previous nomination)
- Deanne Britton – Supervisor Community Care Co-ordinator (previous nomination)
- Mandy Doolan – Visitor Information Officer
- Leigh Ernest – Human Resource Officer

The MANEX team considered all nominations and agreed that the 2nd Quarter Team Excellence in Achievement Award should be awarded to Philip Hensby.

Options

Consideration of the decision by MANEX to award the 2nd Quarterly Individual Staff Achievement Award to Phillip Hensby.

Financial Considerations

One of the four Individual quarterly award winners will be selected in December to receive the yearly award. This staff member will be awarded an extra one week's annual leave as their prize. The winner of the yearly Team Achievement Award will nominate their favourite charity to which Council will pay \$500.

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RECOMMENDATION

That Council approve MANEX's nomination of Philip Hensby as the winner of the 2nd Quarterly Staff Achievement Award, to be presented at this meeting.

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Item 19 Yuluwirri Kids Assessment & Rating

Division:	Corporate and Community Services
Management Area:	Children's and Community Services
Author:	Manager Children's and Community Services Louise Johnson
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2 The long term wellbeing of our communities is supported by ongoing provision of high quality health and aged care, education, policing and public safety, child, youth and family support, environmental protection and land management.

Reason for Report

To provide Council with an overview of the results of the recent Assessment and Rating Visit at Yuluwirri Kids Preschool and Long Day Care.

Background

National Quality Framework

The National Quality Framework (NQF) aims to raise the quality and drive continuous improvement in education and care services. The Early Childhood Education and Care Directorate is responsible for assessing and rating the quality of children's education and care services in NSW covered by the *Education and Care Services National Law*.

National Quality Standard

The *National Quality Standard (NQS)* sets a national benchmark for the quality of education and care services. It also provides services and families with a better understanding of what makes up a quality service. This enables families to make informed decisions about the services providing education and care to their children.

The National Quality Standard (NQS) comprises quality areas, standards and elements. There are seven (7) quality areas in the NQS:

- QA1. Educational program and practice
- QA2. Children's health and safety
- QA3. Physical environment
- QA4. Staffing arrangements
- QA5. Relationships with children
- QA6. Collaborative partnerships with families and communities
- QA7. Leadership and service management

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Assessment and Rating

Children's education and care services covered under the Education and Care Services National Law are assessed and rated against the National Quality Standard (NQS). The process reflects a uniform approach to assessment and reporting across the range of service settings. The relevant regulatory authority in each state and territory undertakes the assessment and rating process.

Assessment and ratings are undertaken by Authorised Officers from the Early Childhood Education and Care Directorate. To determine a services rating, officers conduct a service visit to observe practices and take into consideration each service's previous rating, compliance history and Quality Improvement Plan (QIP).

The National Quality Standard Ratings

Ratings promote transparency and accountability and help parents assess the quality of education and care services available. Every service receives a rating for each quality area and an overall rating. These ratings must be displayed by each service and are published on the ACECQA and the MyChild websites.

The National Law and Regulations prescribe the five rating levels:

- Excellent Rating
- Exceeding National Quality Standard
- Meeting National Quality Standard
- Working Towards National Quality Standard
- Significant Improvement Required

Under the National Quality Framework (NQF), the Excellent rating can only be awarded by Australian Children's Education and Care Quality Authority (ACECQA). Providers with a service rated Exceeding the National Quality Standard, and which meet the criteria for excellence, are eligible to apply.

Authorised Officers determine ratings by assessing each element of the National Quality Standard (NQS) to determine if it is met or not met. They then rate each standard and calculate the quality area and overall ratings.

If any elements under a standard are not met, that standard cannot be rated higher than Working Towards National Quality Standard. If all elements are met, the standard is rated at either Meeting National Quality Standard or Exceeding National Quality Standard.

After the Authorised Officer has assessed each standard, the quality area ratings can be calculated. If all standards are at least Meeting National Quality Standard, the rating given for the relevant quality area will be at least Meeting National Quality Standard.

If two (2) or more standards in a quality area are rated as Exceeding National Quality Standard, a rating of Exceeding National Quality Standard will be given for that quality area.

If any quality area has been rated as Working Towards National Quality Standard, the overall service rating cannot be higher than Working Towards National Quality Standard.

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If all quality areas are at least Meeting National Quality Standard, and four (4) or more quality areas are rated as Exceeding National Quality Standard, with at least two (2) of these being quality areas 1, 5, 6, or 7, the overall rating will be Exceeding National Quality Standard.

If the requirements for an overall rating of Exceeding National Quality Standard are not met but all quality areas are rated as at least Meeting National Quality Standard, the overall service rating will be Meeting National Quality Standard.

Frequency of the Assessment and Rating Cycle

The assessment and rating process, and the schedule for individual services, is an earned autonomy system. Services with higher ratings generally have a longer period of time between their assessment and rating visits.

The prioritisation and frequency of the assessment and rating cycle for individual services is informed by the spread of ratings against the seven (7) quality areas. Based on this spread, and a risk and outcomes based approach, regulatory authorities may make a determination around the frequency which services will be re-rated. For example, this may mean that:

- services with six (6) or seven (7) quality areas rated at Working Towards National Quality Standard would more likely be reassessed more frequently than services with three (3) to five (5) quality areas rated at Working Towards National Quality Standard.
- services with three (3) to five (5) quality areas rated at Working Towards National Quality Standard would more likely be reassessed more frequently than services with one (1) or two (2) quality areas rated at Working Towards National Quality Standard.

Assessment and Rating Cycle

The Assessment and Rating Cycle consists of the following steps:

Notice of the commencement of the cycle

Submission of a Quality Improvement Plan (QIP) by the service

Notice of the visit

Site visit

Draft Report

Feedback on the Draft Report from the service

Final Report

Prior to attending the service the Authorised Officer will undertake a desktop review and develop a plan for their visit. The desktop review will include a review of the service's history and any other information available from the past three (3) years. The Authorised Officer will also review the Quality Improvement Plan (QIP) which has been submitted by the service.

Assessment and Rating Report 2013

Yuluwirri Kids Preschool and Long Day Care Centre had their last Assessment and Rating visit in 2013. Results of that visit, by Quality Area, are provided in Table 1.

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Table 1: Quality Area Ratings – 2013

Quality Area		Rating
QA1	Educational program and practice	Working Towards NQS
QA2	Children's health and safety	Meeting NQS
QA3	Physical environment	Working Towards NQS
QA4	Staffing arrangements	Meeting NQS
QA5	Relationships with children	Meeting NQS
QA6	Collaborative partnerships with families and communities	Meeting NQS
QA7	Leadership and service management	Meeting NQS

Issues

Yuluwirri Kids Preschool and Long Day Care Centre participated in an Assessment and Rating Visit from 22/3/2016 – 23/3/2016. An Authorised Officer was in attendance at the service for two (2) full days.

Whilst at the service the Authorised Officer completed an assessment of the service against the National Quality Standard (NQS), and the National Law and Regulations using the following methods:

- Observe: The Authorised Officer may observe children, families, educators, directors, coordinators and staff members as part of the service's practices.
- Discuss: The Authorised Officer may engage with the key contact person, educators, directors, coordinators, family day care educator assistants or staff members about the practices within the service.
- Sight: The Authorised Officer may sight documentation required by the National Law and Regulations, and other documentation as evidence of the service's practices.

On 12 April, 2016, Council was provided with a copy of the preliminary results of the Assessment and Rating Visit. The results for each of the Standards and Quality Areas are provided in Table 2.

Table 2: Overall Rating Summary – 2016

Overall Rating		Meeting NQS
STD1.1	An approved learning framework informs the development of a curriculum that enhances each child's learning and development.	Meeting NQS
STD1.2	Educators and co-ordinators are focused, active and reflective in designing and delivering the program for each child.	Meeting NQS
QA1	Educational program and practice	Meeting NQS
STD2.1	Each child's health is promoted.	Meeting NQS
STD2.2	Healthy eating and physical activity are embedded in the program for children.	Meeting NQS
STD2.3	Each child is protected.	Meeting NQS
QA2	Children's health and safety	Meeting NQS
STD3.1	The design and location of the premises is appropriate for the operation of a service.	Meeting NQS

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QA2	Children's health and safety	Meeting NQS
STD3.2	The environment is inclusive, promotes competence, independent exploration and learning through play.	Meeting NQS
STD3.3	The service takes an active role in caring for its environment and contributes to a sustainable future.	Meeting NQS
QA3	Physical environment	Meeting NQS
STD4.1	Staffing arrangements enhance children's learning and development and ensure their safety and wellbeing.	Meeting NQS
STD4.2	Educators, co-ordinators and staff members are respectful and ethical.	Meeting NQS
QA4	Staffing arrangements	Meeting NQS
STD5.1	Respectful and equitable relationships are developed and maintained with each child.	Meeting NQS
STD5.2	Each child is supported to build and maintain sensitive and responsive relationships with other children and adults.	Meeting NQS
QA5	Relationships with children	Meeting NQS
STD6.1	Respectful and supportive relationships with families are developed and maintained.	Exceeding NQS
STD6.2	Families are supported in their parenting role and their values and beliefs about child rearing are respected.	Meeting NQS
STD6.3	The service collaborates with other organisations and service providers to enhance children's learning and wellbeing.	Exceeding NQS
QA6	Collaborative partnerships with families and communities	Exceeding NQS
STD7.1	Effective leadership promotes a positive organisational culture and builds a professional learning community.	Exceeding NQS
STD7.2	There is a commitment to continuous improvement.	Exceeding NQS
STD7.3	Administrative systems enable the effective management of a quality service.	Meeting NQS
QA7	Leadership and service management	Exceeding NQS

Table 3 shows the improvements from the last assessment completed in 2013.

Table 3: Comparison – Quality Areas 2013 vs 2016

Quality Area		Rating 2013	Rating 2016
QA1	Educational program and practice	Working Towards NQS	Meeting NQS
QA2	Children's health and safety	Meeting NQS	Meeting NQS
QA3	Physical environment	Working Towards NQS	Meeting NQS
QA4	Staffing arrangements	Meeting NQS	Meeting NQS
QA5	Relationships with children	Meeting NQS	Meeting NQS
QA6	Collaborative partnerships with families and communities	Meeting NQS	Exceeding NQS
QA7	Leadership and service management	Meeting NQS	Exceeding NQS

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Table 4 shows a comparison between Yuluwirri Kids Preschool and Long Day Care Centre and other childcare services in the surrounding region. This information has been obtained from www.mychild.gov.au.

Table 4: Rating Comparison – Services in Surrounding Region

Service	No. of Quality Areas By Rating		
	Working Towards	Meeting	Exceeding
Yuluwirri Kids Preschool and LDC, Coonabarabran	-	5	2
Aussie Kindies Early Learning, Gilgandra	3	4	-
Coonamble Multifunctional LDC, Coonamble	6	1	-
Smart Kids Child Care Centre, Coonamble	2	5	-
Goodstart Early Learning, Gunnedah	-	6	1
Winanga-Li Early Learning and Care Service, Gunnedah	-	7	-
Bluebird Early Education, Narrabri	-	7	-
Gumnut Cottage Child Care Centre, Narrabri	-	7	-
Kogil Street Preschool	-	6	1
Nurruby Childcare Centre & Preschool, Narrabri	-	-	7
Imaginations Early Learning Centre, Mudgee	-	6	1
Puggles Child Care Centre, Mudgee	-	7	-
Squeakers on Douro, Mudgee	2	5	-

As can be seen from the information presented in this report, the result of the recent Assessment and Rating Visit at Yuluwirri Kids Preschool and Long Day Care Centre is excellent. The service has not only improved in all areas, but has made significant improvements in a number of areas. The overall service rating of Meeting NQS is a significant achievement for all the staff involved in the delivery of the service. The achievement of Exceeding NQS in two (2) Quality Areas is a tremendous achievement and something that the service, and Council, should be very proud of.

As can be seen from Table 4, there are not many services within our local region who have received such good results from their Assessment and Ratings Visits. The result is an accurate reflection of the high quality service provided to Coonabarabran, and surrounding towns, by the team at Yuluwirri Kids Preschool and Long Day Care Centre.

Options

Nil.

Financial Considerations

Nil.

RECOMMENDATION

That Council notes the report provided on the Assessment and Rating Visit at Yuluwirri Kids Preschool and Long Day Care Centre.

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Item 20 Update on Gwabegar Bridge Private Works

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Chief Financial Officer – Lawrence Amato
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4.1 Ensure that Council's governance practices, policies and procedures are continuously assessed and revised in reference to the long-term goals of the CSP.

Reason for Report

To inform Council on the current status of the Private Works undertaken on the approaches to the Gwabegar Bridge.

Background

As part of Narrabri Shires (NSC) Bridge replacement program, Council was contracted by Civilteam to work on the approaches to Gwabegar Bridge (the bridge). Council completed the work and billed Civilteam for \$79,846.08 (exc. GST) as part of its private works processes.

Before all payments were received, Civilteam went into Administration. All Creditors have been asked to provide proof of claim to the Administrator. Council was and continues to be in contact with NSC, who is the only member of the Creditors Committee, and the Administrator to ensure that Council's interests are represented. In all likelihood Civilteam will be placed into liquidation.

Issues

Due to the structure of the Civilteam organisation and the fact that we are an unsecured creditor (and therefore the last class to receive any return) it is unlikely that Council will receive much as the amount owed to it by Civilteam.

Council is currently considering additional risk mitigation strategies to ensure that similar incidents do not happen in the future.

Options

Council has no options but to follow due process.

Financial Considerations

Council has completed the works on the approaches and will be required to bare the costs of these works less any funds recouped as part of the liquidation process.

RECOMMENDATION

For Council's information only.

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Item 21 Proposed change of Locality and Road Names

Division:	Corporate and Community Services
Management Area:	Communications and IT
Author:	Manager Communications & IT - Chris White
CSP Key Focus Area:	Public Infrastructure and Services
Priority:	PI2.2 Ensure that local emergency services are equipped, trained and prepared to manage natural disasters and critical incidents.

Reason for Report

To report to Council an update on the Comprehensive Property Addressing System (CPAS), including submissions received from the public exhibition of proposed locality mergers and road names in the northern area of the Warrumbungle local government area.

Background

The Comprehensive Property Addressing System (CPAS) is a Land and Property Information (LPI) initiative to improve the database accuracy and accessibility of rural roadside and town street addressing. The CPAS database is utilised by government agencies, utilities and emergency services.

Warrumbungle Shire Council has a number of address database inaccuracies, and in partnership with the state agency Geographical Names Board, Council is proceeding with updating the CPAS database for the shire. Following community consultation with residents in the north of the shire with feedback presented at the March Council meeting, Council resolved (**Resolution 240/1516**) to:

1. Place on public exhibition for 21 days the proposed merger of the Localities of Teridgerie and Barwon within the Warrumbungle shire to the Locality of Baradine;
2. Place on public exhibition for 21 days the proposed merger of the south-eastern area of the Locality of Kenebri to the Locality of Baradine;
3. Initiate the gazettal of Mani Rd and Silo Rd;
4. Commence engagement with residents in the village of Cobbora as part of the second stage of the CPAS program.

Issues

The proposed merger of the Localities of Teridgerie, Barwon, Baradine and the south-eastern area of Kenebri into the single Locality of Baradine was placed on public exhibition on Thursday 24 March until Monday 18 April. The proposed gazettal of Mani Road was also placed on public exhibition from Thursday 24 March. Notices were placed in the *Coonabarabran Times*, on the Warrumbungle Shire Council website and through social media. As at time of writing no submissions had been received.

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The proposed gazettal of Silo Road requires compulsory acquisition of Crown Land before the gazettal process can be initiated.

Engagement with residents in the village of Cobbora, Locality of Dunedoo, is proposed for late May 2016, pending confirmation of representation from the Geographical Names Board to attend a community consultation session.

It is anticipated that community consultation with residents in the Locality of Bomera, south of Tambar Springs, will also commence during the same period following enquiries received from residents in this area of the Warrumbungle local government area over residential addressing issues.

Options

Council may choose to not proceed with supporting the Comprehensive Property Addressing System (CPAS).

Financial Considerations

There are no costs to Council for gazettal of the proposed locality merger and Mani Road gazettal other than staff resources. However, the compulsory acquisition of Crown Land will incur costs to council, with the amount yet to be advised.

Staff resources are required for engaging with residents of the village of Cobbora.

RECOMMENDATION

That Council forward recommended changes to the localities of Teridgerie, Barwon and Baradine, and the gazettal of Mani Road to the Geographical Names Board for action.

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Item 22 Request for Change of Category-Rates Assessment No 10063709

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Rates Officer – Alira Carlyle
CSP Key Focus Area:	Local Government and Finance
Priority:	GF5 Council is severely burdened by the increasing Costs of service provision & asset management and its reliance on grants and other funding, together with a limited rate base, rate capping and restricted capacity to source income from other areas.

Reason for Report:

To seek Council approval for a change of rate categorisation for assessment number 10063709.

Background:

Council has received a request from a rate payer, assessment number 10063709, Lot 3 DP598175 and Lot 1-2 DP820767, requesting a change of rate categorisation from Business to Residential.

The Assessment in question has been the ratepayer's primary place of residence since the business burnt down during the January 2013 bushfires. The owner wishes to have the land re-categorised to Residential for rating purposes. The owner also wishes to have this re-categorisation (if approved) back dated to January 2013.

Issues:

Section 516 of the Local Government Act 1993 states that for land to be categorised as residential it must be a parcel of rateable land valued as one assessment and its dominant use for residential purposes. The parcel of land in question, being Lot 3 DP598175 and Lot 1-2 DP820767, meets these conditions. As the business was burnt down during the January 2013 bushfires, the dominant use of the land is for residential purposes.

Options:

Council can either:

1. Accept the request for re-categorisation from the time the business ceased operation, being January 2013 and writing off the rates difference between the two categories;
2. Accept the request for re-categorisation from the date the request was received, being 07 March 2016.
3. Not accept the request.

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Financial Considerations

Should Council approve the change in categorisation from the 1 January 2013 the result would be a decrease in notional revenue of \$2,172.79.

Should Council approve the change in categorisation from the 7 March 2016 the result would be a decrease in notional revenue of \$242.70.

RECOMMENDATION

That Council approve the change of category for Assessment number 10063709 from Business to Residential from 7 March 2016.

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Item 23 Bank Reconciliation for the month ending 31 March 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

The following report provided to Council is a summary of Council's monthly bank reconciliation.

Background

Reconciliations are being completed monthly and balanced, payments and receipts reconcile to the monthly bank statement. They are completed by the Supervisor Finance and signed off by the Chief Financial Officer then referred to the Director Corporate and Community Services for final review as part of Council's Monthly checklist procedures.

Issues

Outstanding deposits refer to cash amounts recorded in Council's General Ledger that have not yet been deposited at the bank. eg. Direct debit authority receipted in cashbook but not deposited in the physical bank account until the next day.

Unpresented cheques refers to cheques and EFT Payments that have not been processed by the recipient but are recorded as being paid in Council's General Ledger.

Options

Nil

Financial Considerations

At Council's request the Trust Fund bank account and Mayors Bushfire Appeal Bank Account has been separated for the purpose of presenting an accurate balance of Council's funds.

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Summary

Balance per General Ledger – 31 March 2016

General Ledger	Amount
Trust Bank Account	425,458
Bushfire Trust Account	10,749
Bushfire Trust Investment Account	224,551
General Bank Account	2,253,259
Investment At Call General	7,731,596
Investment At Call Water	1,905,000
Investment At Call Sewer	1,967,000
Total per General Ledger	14,517,613

Bank	Balance
<u>General</u>	
Commonwealth General Account	2,785,458
Total – General	2,785,458
<u>Investments</u>	
Term Deposits	11,603,595
Total Investments	11,603,595
Sub Total WSC Operational Accounts	14,389,053

<u>Trust</u>	
Commonwealth Trust Account	425,458
Total – Trust	425,458
<u>WSC Mayors Bush Fire Appeal Trust</u>	
Commonwealth Mayors Fund General Account	10,749
Commonwealth Mayors Fund Savings Account	224,551
Total - WSC Mayors Bush Fire Appeal Trust	235,300
Total All Bank Accounts	15,049,811
<i>Add:</i>	
Outstanding Deposits - General	14,452
Outstanding Deposits - Trust	
Outstanding Deposits – WSC Mayors Bushfire Appeal	
<i>Less:</i>	
Unpresented cheques - General	(546,650)
Unpresented cheques - Trust	
Unpresented cheques- WSC Mayors Bushfire Appeal	
Balance adjusted for outstanding deposits & Un-presented cheques (Final Bank Balance)	14,517,613
Variance between Final Bank Balance and General Ledger	-

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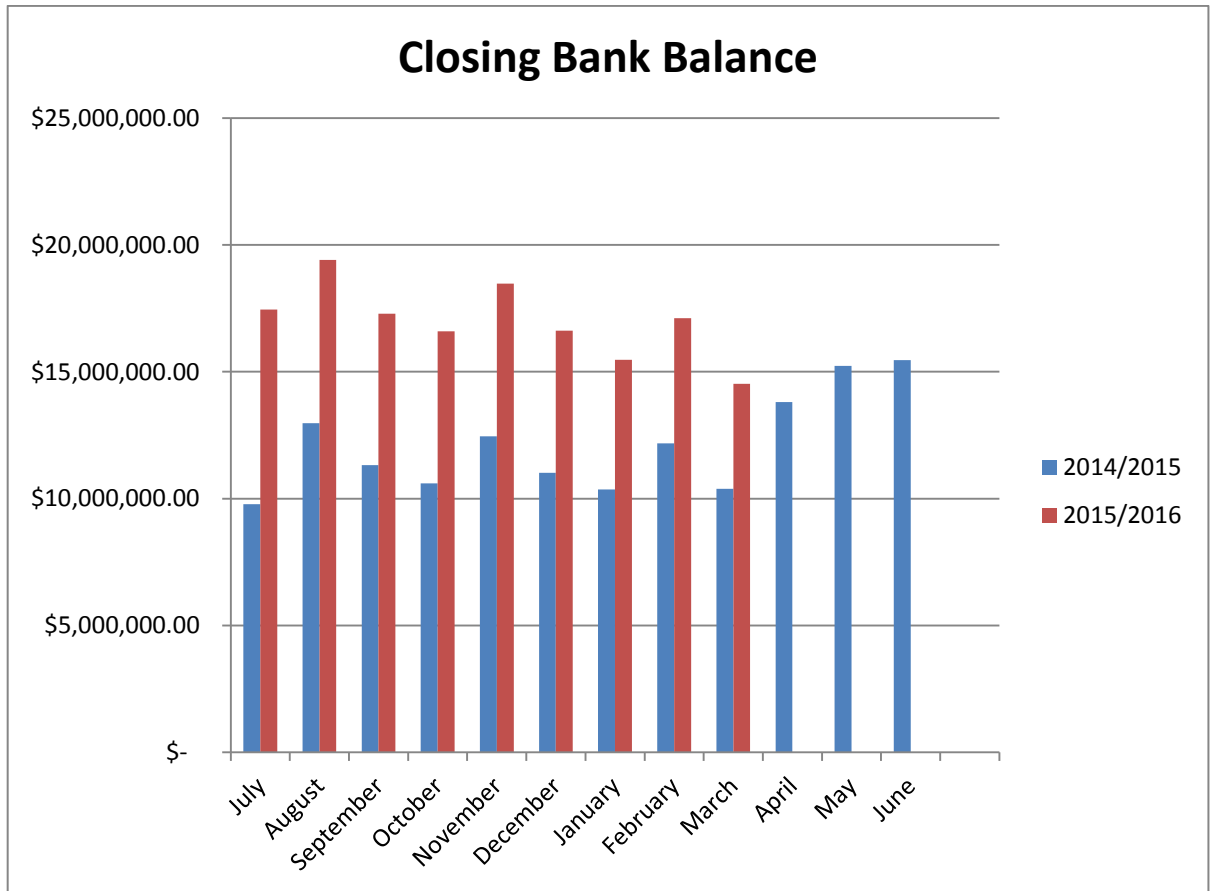
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Balance as per Bank Account History as at 31 March 2016

Month	Funds Held in General Account	Funds Held in Trust Account	Mayors Bushfire Appeal Trust Account	Investment	TOTAL	Net of Outstanding Deposits and Un-presented Cheques	End of Month Closing Bank Balance
Jun-15	300,089	269,553	285,549	14,588,295	15,443,486	9,906	15,453,392
July-15	1,206,649	269,553	285,682	15,543,572	17,305,456	141,326	17,446,782
Aug-15	2,078,478	269,553	281,051	16,223,368	18,852,450	559,910	19,412,360
Sep-15	737,774	277,125	276,416	15,956,987	17,248,302	43,169	17,291,471
Oct-15	446,724	283,870	276,758	15,506,080	16,513,432	84,368	16,597,800
Nov-15	317,599	395,362	247,101	16,937,552	17,897,614	581,263	18,478,877
Dec-15	392,311	396,442	247,414	15,510,452	16,546,619	65,208	16,611,827
Jan-16	267,520	399,642	247,705	14,512,055	15,426,922	45,124	15,472,046
Feb-16	1,796,369	425,273	248,008	14,379,019	16,848,669	259,770	17,108,439
Mar-16	2,785,458	425,458	235,300	11,603,595	15,049,811	(532,198)	14,517,613

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RECOMMENDATION

That Council accept the Bank Reconciliation Report for the month ending 31 March 2016.

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Item 24 Investments and Term Deposits for Month ending 31 March 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Supervisor Finance – Lisa Grammer
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

As required by Clause 212 of the Local Government (General) Regulation 2005, the details of all monies invested by Council under Section 265 of the Local Government Act 1993 must be reported to Council at each monthly ordinary meeting.

Background

Council is authorised by S.265 of the Local Government Act (the Act) to invest its surplus funds in the forms of investment notified in an Order of the Minister dated 12 January 2011.

Clause 212 of the Local Government (General) Regulation 2005 (the Regulation) requires a council to provide a written report to the Ordinary Meeting of Council giving details of all monies invested and a certificate as to whether or not the investments have been made in accordance with the Act, Regulations and Council's Investment Policy.

Issues

Comments on Performance for the Month

Term Deposits and At Call Accounts

In accordance with regulatory requirements and Council's Investment Policy, the majority of Council's current investment portfolio continues to be invested in term deposits and at call accounts.

During the month, \$3m of term deposits matured, earning \$24,319 in interest and new placements of \$1m were made and the month end balance was \$8m. \$1m was placed with CBA for a period of 76 days at an interest rate of 2.80%.

At call accounts are used to hold funds for shorter periods and generally are adjusted on a weekly basis to meet cash flow requirements. During the month net transfers of \$783k were made from these accounts and \$7,984 interest was received on the balances in the accounts resulting in a month end "At Call" balance of \$3.604m.

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Income Return

The average rate of return on Investments for the month of 2.72% exceeded Council's benchmark Bank Bill Swap Rate (BBSW) of 2.28% by 0.44% or 19.30%.

On a year to date basis, interest received, and accrued, totals \$276,222 which is 81.24% of the annual budget (i.e 6% over Budget).

Depending upon the timing of forecast cash flows, consideration will be given to investing for higher interest yields.

Options

Nil

Financial Implications

Based on the current investment market and Council's current investment holdings and maturity dates, the average rate of return on Council's investment portfolio will continue to exceed the BBSW benchmark rate. However, depending on prevailing interest rates, Council may not reach Budget.

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Summary

Table 1: Investment Balances as at 31 March 2016

Financial Institution	Lodgement Date	Maturity Date	Total Days	Rating	Yield	Amount
At Call Accounts						
NAB Cash Maximiser	1-Mar-16	at call	at call	AA-	1.99%	1,165,492
ANZ at Call	1-Mar-16	at call	at call	AA-	1.95%	6,116
Community Mutual Group	1-Mar-16	at call	at call		2.35%	2,297,716
Westpac at Call	1-Mar-16	at call	at call	AA-	-	39,917
NAB Eftpos At Call	1-Mar-16	at call	at call	AA-	-	94,354
						3,603,595
Term Deposits						
Commonwealth Bank	5-Jan-16	7-Mar-16	62	AA-	2.82%	-
Commonwealth Bank	25-Nov-15	24-Mar-16	120	AA-	2.97%	-
ANZ	5-Jan-16	4-Apr-16	90	AA-	3.10%	2,000,000
Bank Of QLD	18-Feb-16	18-Apr-16	60	AA-	2.75%	1,000,000
Bank Of QLD	5-Jan-16	9-May-16	124	AA-	3.10%	1,500,000
NAB	9-Feb-16	9-May-16	90	AA-	3.00%	1,500,000
ANZ	19-Feb-16	23-May-16	94	AA-	3.05%	1,000,000
CBA	22-Mar-16	6-Jun-16	76	AA-	2.80%	1,000,000
						8,000,000
TOTAL						11,603,595

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Table 2: At Call and Term Deposits - Monthly Movements

Bank	Opening Balance	Net Placements/ Withdrawals	Interest Accrued/ Received	Closing Balance
NAB Cash Maximiser	1,762,072	(600,000)	3,420	1,165,492
ANZ At Call	6,116	-	-	6,116
Community Mutual Group	2,293,152	-	4,564	2,297,716
Westpac General At Call	34,994	4,923	-	39,917
NAB Eftpos At Call	282,685	(188,331)	-	94,354
Commonwealth Bank	1,004,237	(1,004,790)	553	-
Commonwealth Bank	2,015,580	(2,019,529)	3,949	-
ANZ	2,010,164	-	5,251	2,015,415
BOQ	1,000,827	-	2,329	1,003,156
BOQ	1,506,987	-	3,939	1,510,926
NAB	1,502,459	-	3,811	1,506,270
ANZ	1,000,833	-	2,583	1,003,416
Commonwealth Bank	-	1,000,000	689	1,000,689
Total	14,420,106	(2,807,727)	31,088	11,643,467

Certification of Responsible Accounting Officer

I hereby certify that the investments listed in the report above have been made in accordance with Section 625 of the *Local Government Act 1993*, Clause 212 of the *Local Government (General) Regulation 2005* and Council's Investments Policy.

Responsible Accounting Officer

RECOMMENDATION

That Council accept the Investments Report for the month ending 31 March 2016.

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Item 25 Rates Report for Month Ending 31 March 2016

Division:	Corporate and Community Services
Management Area:	Financial Services
Author:	Water Officer – Rachael Carlyle
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4 Council governance and organisational structure reflects the vision, directions and priorities outlined in the Community Strategic Plan

Reason for Report

To report on Council's monthly rates and annual charges collection performance.

Background

Council levies rates and annual charges on an annual basis commencing in the month of July. Council closely monitors the repayment of these rates and annual charges and measures its debt recovery performance for rates and annual charges through the use of the Rates and Annual Charges Outstanding Ratio.

The Office of Local Government (OLG) recommends (via their accepted benchmark) a ratio of less than 5% for Urban and Coastal Councils and less than 10% for Rural Councils. Council's outstanding ratio as at 30 June 2015 was 8.44% which is below the OLG recommended benchmark.

Issues

The outstanding rates and annual charges ratio as at 31 March 2016 is higher than the 10% benchmark proposed by the OLG at 10.69%. The overall outstanding charges ratio as at 31 March 2016 is 11.50%.

Options

For Council Information

Financial Considerations

A high arrears balance affects Council's cash flow, and represents monies outstanding that Council could be gaining a return on if invested in a term deposit.

WARRUMBUNGLA SHIRE COUNCIL

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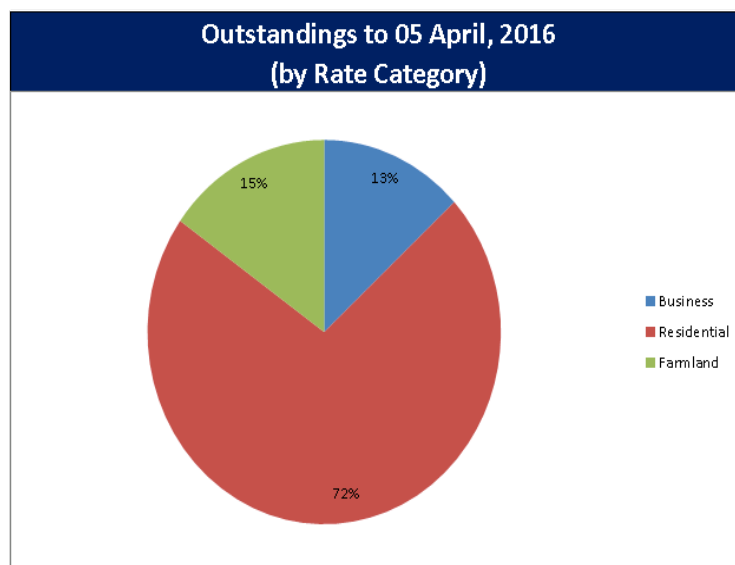
RATE/CHARGE TYPE	RATE ARREARS 2014/15	2015/16 LEVY	Pensioner Write off	Abandoned	Interest	Legal Fees	RATE ARREARS AND NET LEVY	TOTAL PAYMENTS TO DATE	TOTAL OUTSTANDING 2015/16	COLLECTION % 2015/16	Total Arrears as at EOM	Outstanding Rates and Annual Charges %
General	625,471	7,586,174	(167,519)	(12,189)	33,786	37,563	8,103,286	(5,779,853)	2,323,433	71.33%	768,833	9.49%
Water	198,238	1,341,427	(73,283)	(868)	10,387	-	1,475,901	(1,006,789)	469,112	68.22%	229,386	15.54%
Sewerage	67,107	1,027,856	(52,668)	(163)	4,151	-	1,046,283	(754,440)	291,843	72.11%	95,912	9.17%
Trade Waste	-	8,075	-	-	10	-	8,085	(6,517)	1,568	80.61%	357	4.42%
Garbage	220,480	1,895,909	(110,185)	(1,680)	11,756	-	2,016,280	(1,422,918)	593,362	70.57%	258,369	12.81%
TOTAL RATES AND ANNUAL CHARGES	1,111,296	11,859,441	(403,655)	(14,900)	60,090	37,563	12,649,835	(8,970,517)	3,679,318	70.91%	1,352,857	10.69%
Sewer Access (Water Billing)	188,605	207,125	-	201	3,798	-	399,729	(219,020)	180,709	54.79%	71,041	17.77%
Water Consumption	755,650	1,330,922	-	9,042	20,589	4,953	2,121,156	(1,265,184)	855,972	59.65%	323,021	15.23%
Sewer Consumption	49,044	86,863	-	-	615	-	136,522	(91,218)	45,304	66.82%	15,333	11.23%
Trade Waste	-	15,678	-	(86)	14	-	15,606	(9,599)	6,007	61.51%	374	2.40%
TOTAL WATER SUPPLY SERVICES	993,299	1,640,588	-	9,157	25,016	4,953	2,673,013	(1,585,021)	1,087,992	59.30%	409,769	15.33%
GRAND TOTAL	2,104,595	13,500,029	(403,655)	(5,743)	85,106	42,516	15,322,848	(10,555,538)	4,767,310	68.89%	1,762,626	11.50%

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Analysis by Council staff has indicated that of the rates and annual charges outstanding amount, 72% relates to residential properties, while 13% relates to farmland and 15% to business.

See graph to the right, and table of outstanding balances by rate group and rate/charge type below for further details.



Rates Type	Rates levy				Water levy				Grand Total
	General	Domestic Waste	Water Access	Trade Waste	Sewer Access	Water Usage	Sewer Usage	Trade Waste	
Business	93,354	34,952	19,102	357	23,424	45,156	15,333	374	232,052
Residential	412,870	218,716	210,285	-	143,529	277,864	-	-	1,263,264
Farmland	262,609	4,701	-	-	-	-	-	-	267,310
Total	768,833	258,369	229,387	357	166,953	323,020	15,333	374	1,762,626

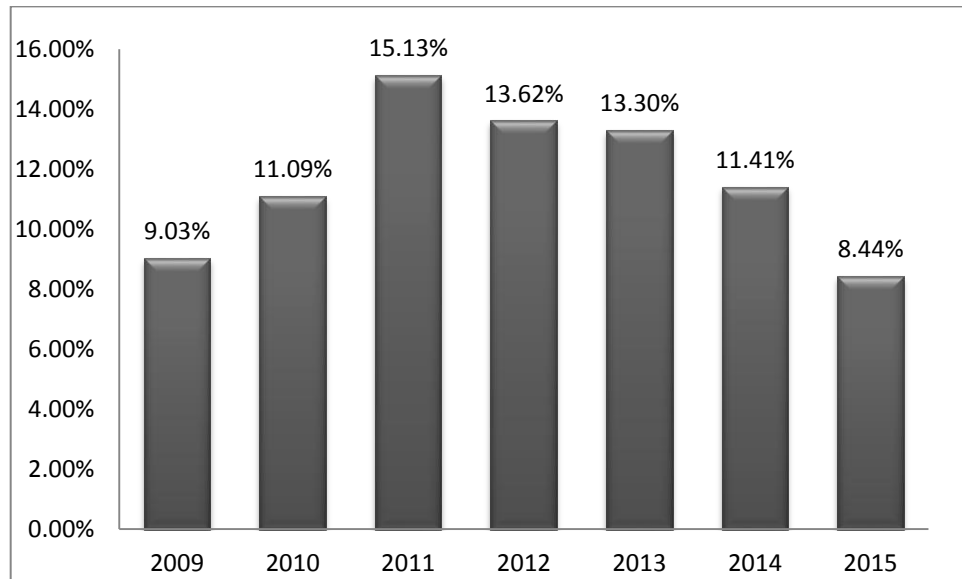
Collection of outstanding rates commences with an overdue letter which is received from Council giving 14 days to pay or contact Council requesting an arrangement, if no payment or contact is made a letter of demand is sent out by Council's Debt Recovery Agency giving 7 days to make a payment or contact Council requesting an arrangement.

Council's historical debt recovery performance as measured by the rates and charges outstanding ratio is detailed in the graph below.

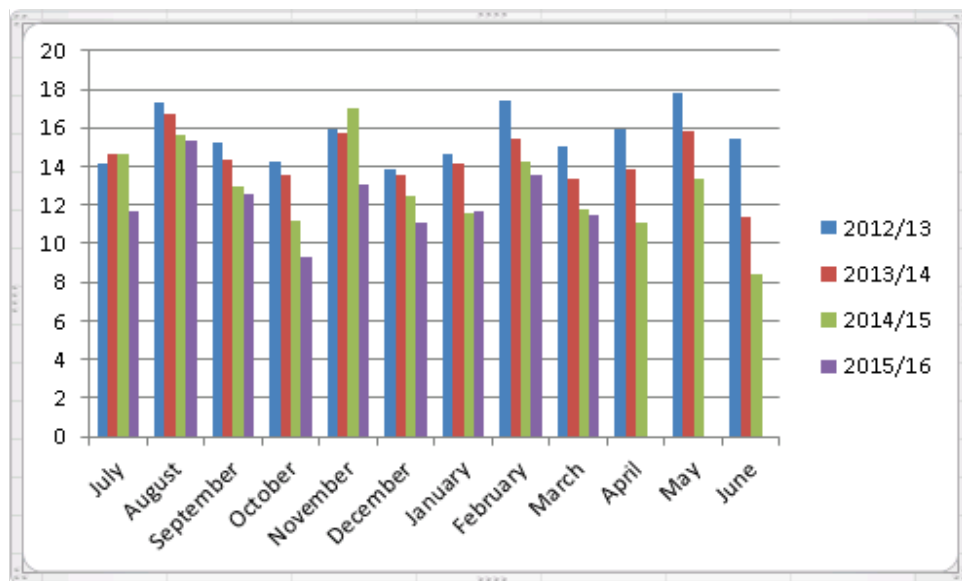
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Graph 1: Ratio by Year



Graph 2: Ratio Month by Month



RECOMMENDATION

For Council's information.

WARRUMBUNGLE SHIRE COUNCIL

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Item 26 Golden Highway Corridor Strategy

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The NSW State Government has placed on exhibition a Strategy document that details proposed upgrades along the Golden Highway. Council is being asked to consider making a submission in response to the Strategy document.

Background

The Golden Highway is 313km in length and passes through six local government areas, connecting the Hunter region (Singleton, Muswellbrook and Upper Hunter) with the Central West region (Warrumbungle, Wellington and Dubbo). There is 69km of the Golden Highway within the Warrumbungle local government area and the highway passes through Dunedoo where it has the name Bolaro Street.

The corridor strategy identifies how future transport demands over the next 20 years can be managed and what road corridor improvements are therefore likely to be needed. Currently, the Average Daily Traffic count on the Golden Highway between Dunedoo and Craboon is 2223 including 467 truck movements. The strategy also uses measures such as road safety, traffic and travel, road design and geometry and road pavement condition to assess the performance of the highway.

Issues

The strategy document outlines a series of short term, medium term and long term corridor challenges and priorities. A full list of the priorities has been provided to Councillors under separate cover. The benefits of the proposed priority actions are reproduced in attachment 1.0.

Funded short term priorities on the Golden Highway within Warrumbungle Shire include;

- Flood immunity upgrades at Uarbry.
- One new bi-directional heavy vehicle inspection site east of Dunedoo.
- Upgrade of the Cobbora Road intersection (near Elong Elong) including pavement reconstruction and widening. – (this project is within Wellington Shire – near the western boundary of Warrumbungle Shire).

There is a funded program of rest area upgrades, however there is no specific mention of the rest area in Dunedoo. The strategy does refer to a deficiency in truck rest areas at Sandy Hollow and Elong Elong.

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The strategy document refers to a number of Incident Response Plans being developed where traffic is required to detour around a closure on the Golden Highway. The strategy identifies a need however to develop IRPs for the highway west of the Talbragar River section, which of course takes in all of the highway within Warrumbungle Shire.

Options

Council has discretion in this matter and may wish to respond to the draft Golden Highway Strategy on any matter including the lack of priority given to the truck parking rest area in Dunedoo and the lack of an IRP west of the Talbragar River.

Financial Considerations

The Golden Highway Corridor Strategy has no direct and immediate impacts on Council's budget. However, there may be cost implications to Council if truck rest areas are not adequately addressed and cost implications if trucks are diverted to local and regional roads.

RECOMMENDATION

That a submission is made by Council on the draft Golden Highway Strategy in relation to lack of priority given to the truck parking rest area at Dunedoo and the lack of Incident Response Plans for the highway west of the Talbragar River.

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Attachment 1.0 – Benefits of Proposed Priority Actions (reproduced from page 126 of the Golden Highway Strategy document).

- Improved road safety by providing wider lanes, sealed shoulders and wide clear zones.
- Upgraded intersections to provide left and right turn bays, and acceleration lanes at major intersections.
- Improved overtaking opportunities with new overtaking lanes and climbing lanes in sections of steep terrain.
- Accelerated pavement rehabilitation to reduce ongoing maintenance liability.
- Improved rail level crossing safety with upgrades to boom gates and reduced speed limits on level crossing approaches.
- New and upgraded heavy vehicle parking bays and rest areas.
- Improved heavy vehicle enforcement through three new heavy vehicle enforcement sites.
- Enable access to the Golden Highway by higher productivity vehicles of up to PBS Class 2B (30m in length) in the short term.
- Improved route reliability by providing flood immunity works at Mudies Creek and the Talbragar River floodplain, Uarby.

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Item 27 Oxley Highway Corridor Strategy

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The NSW State Government has placed on exhibition a Strategy document that details proposed upgrades along the Oxley Highway. Council is being asked to consider making a submission in response to the Strategy document.

Background

The Oxley Highway commences at Port Macquarie and continues to Nevertire. The highway passes through the Local Government areas of; Port Macquarie – Hastings, Walcha, Tamworth Regional, Gunnedah, Warrumbungle, Gilgandra & Warren. The Highway is 'interrupted' where it joins with the New England Highway and the Newell Highway. The length of the Oxley Highway is 514km and there is approximately 61km of the highway within Warrumbungle Shire.

The corridor strategy identifies how future transport demands over the next 20 years can be managed and what road corridor improvements are therefore likely to be needed. Currently, the Average Daily Traffic count on the Oxley Highway, just west of Mullaley is 684, which includes 97 heavy vehicles. The strategy also uses measures such as road safety, traffic and travel, road design and geometry and road pavement condition to assess the performance of the highway.

Issues

The strategy document outlines a series of short term, medium term and long term corridor challenges and priorities. A full list of the priorities has been provided to Councillors under separate cover.

Options

Council has discretion in this matter and may wish to respond to the draft Oxley Highway Strategy on any matter. Council may wish to raise issues such as the width of the bridge over Yaminbah Creek and narrow shoulders along most of the road length within Warrumbungle Shire

Financial Considerations

The Oxley Highway Corridor Strategy has no direct and immediate impacts on Council's budget.

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RECOMMENDATION

That a submission is made by Council on the draft Oxley Highway Strategy in relation to lack of priority given to the increasing the width of road shoulders and increasing the width of the bridge over Yaminbah Creek.

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Item 28 2015/16 Technical Services Works Program – Road Operations, Urban Services & Water Services

Division:	Technical Services
Management Area:	Road Operations & Urban Services
Author:	Director Technical Services – Kevin Tighe
CSP Key Focus Area:	Public Infrastructure & Services
Priority:	P13 Road networks throughout the Shire need to be safe, well maintained and adequately funded.

Reason for Report

The works program for the technical services division of Council for 2015/16 is presented for information.

Background

The 2015/16 works program including expenditure until the end of March 2016 for all projects in Technical Services is presented in attachment 1.0. The report includes some of the significant projects commenced in 2014/15 that are ongoing.

Attachment 2.0 contains a list of unsealed roads scheduled for maintenance grading over the next two months. Attachment 2.0 now also contains a list of roads which have been the subject of a maintenance request over the last month.

Issues

The works program presented in attachment 1.0 contains draft finish dates for each project.

Options

Council has discretion in relation to the capital works program and the works program in general. However, any changes must include consideration of funding sources, time requirements for pre construction activities, and impact on staff resources.

Financial Considerations

The works program in attachment 1.0 contains budget allocations and expenditure on the projects.

RECOMMENDATION

The 2015/16 works program presented in attachment 1.0 and attachment 2.0 is noted for information only.

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Attachment 1.0 – Technical Services 2015/16 Works Program

Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Technical Services	Fri 25/11/16	22,873,074	10,230,675	40%
Asset & Design Services	Tue 3/05/16	148,631	89,390	70%
Survey equipment	Tue 3/05/16	12,337	12,337	100%
Eng design software	Thu 14/04/16	14,794	740	10%
Bike Plan	Wed 25/11/15	40,000	379	5%
Kerb blister, Edwards/John	Mon 9/11/15	43,592	44,136	100%
Shared path, Edwards	Thu 17/12/15	36,408	31,798	100%
Road Safety Programme	Thu 14/01/16	1,500	0	0%
Just Slow Down	Thu 14/01/16	1,500	0	0%
Free Cuppa for driver	Thu 14/01/16	0	0	0%
Fleet Services	Fri 27/05/16	3,563,639	1,499,069	60%
Minor plant purchases	Fri 27/05/16	7,662	0	0%
Dog Trailer	Fri 15/01/16	35,000	0	0%
Chain Digger	Fri 15/01/16	40,000	0	0%
VMS	Wed 3/02/16	25,000	0	0%
Kerb Maker	Wed 3/02/16	25,000	0	0%
Generator (Sewer/water) trailer	Wed 3/02/16	20,000	0	0%
Mobile traffic lights	Wed 3/02/16	30,000	0	0%
Shed at Coolah depot	Fri 4/03/16	10,000	9,903	30%
Coona Workshop	Tue 22/03/16	25,000	1,153	0%
Dunedoo depot underground storage	Fri 25/09/15	81,131	81,131	100%
Plant & equipment purchases	Fri 27/05/16	3,264,846	1,406,882	60%
Road Operations	Thu 30/06/16	13,280,072	6,771,702	25%
RMS Work Orders	Fri 29/04/16	1,900,000	987,261	0%
Works orders	Fri 29/04/16	1,900,000	987,261	50%
Local Roads	Thu 30/06/16	5,624,772	3,329,791	0%
Local Roads reseals	Thu 31/03/16	428,116	154,197	70%
Bugaldie Goorianawa Rd	Thu 31/03/16	42,400	0	0%
Cooks Rd	Thu 31/03/16	26,951	0	0%
Coolah Crk Rd	Thu 31/03/16	13,765	13,765	100%
Digilah East Rd	Thu 31/03/16	30,000	16,730	100%
Spring Ridge Rd	Thu 19/11/15	30,000	0	0%
Sir Ivan Dohety Rd	Thu 31/03/16	30,000	14,141	100%
Kanoona Rd	Thu 31/03/16	30,000	18,219	100%
Lawson Park Rd	Thu 31/03/16	30,000	17,594	100%
Premier Tambar Springs Rd	Thu 31/03/16	60,000	0	0%
Maranoa Rd	Thu 31/03/16	35,000	18,824	100%
Sansons Lane	Thu 31/03/16	30,000	15,080	100%
Box Ridge Rd	Thu 31/03/16	70,000	39,844	100%
Local Roads bridges	Thu 30/06/16	3,461,044	2,349,808	75%
Coonagoony bridge	Tue 12/04/16	261,000	132	0%
Orana Road bridge	Wed 23/03/16	626,356	478,858	90%
Ross Crossing bridge	Thu 30/06/16	698,855	4,962	10%
Worrigal Creek bridge(1)	Fri 28/08/15	312,908	363,773	100%
Baradine Creek bridge	Fri 27/11/15	967,000	985,671	100%
Kenebri bridge	Fri 29/01/16	594,925	516,412	100%
Local Road pavements	Wed 29/06/16	772,884	401,765	60%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Box Ridge Rd causeway rehab.	Wed 29/06/16	52,500	0	0%
Bugaldie/Goorianawa Rd rehab.	Fri 18/12/15	160,000	9,415	2%
Coolah Ck Rd rehab.	Fri 18/12/15	133,384	133,384	100%
Intersection Digilah/Lockerbie, pipes	Wed 29/06/16	60,000	0	0%
Mitchell Springs Rd, erosion control	Fri 29/01/16	97,000	16,210	100%
Neilrex Rd pavement rehab.	Fri 18/12/15	270,000	242,756	80%
Local Roads Gravel Resheeting	Fri 24/06/16	962,728	424,021	50%
Box Ridge Rd	Fri 30/10/15	120,000	1,008	0%
Mitchell Springs Rd	Fri 27/11/15	110,000	115,818	100%
Sansons Lane	Fri 27/11/15	55,000	53,758	100%
Uliman Rd	Fri 27/11/15	50,000	6,730	0%
Yuggel Rd	Fri 27/11/15	100,000	25,911	10%
Baradine Showground	Fri 25/09/15	35,000	4,602	5%
Barwon	Fri 25/09/15	30,000	11,372	10%
Narrawa (south)	Fri 25/09/15	60,000	393	0%
Orana Rd	Fri 28/08/15	75,000	0	0%
Boomley Rd	Fri 27/11/15	150,000	90,196	80%
Merryula Rd	Fri 24/06/16	90,000	82,238	100%
Toorawandi Rd	Fri 24/06/16	40,000	31,995	100%
Carmel Ln	Fri 24/06/16	47,728	0	0%
Regional Roads	Fri 24/06/16	5,755,300	2,454,650	0%
Regional Roads reseals	Thu 31/03/16	452,300	246,116	100%
MR 129 Segs; 255,270,290,295,300	Thu 31/03/16	292,315	163,442	100%
MR396 Segs; 1470,1580	Thu 31/03/16	159,985	82,674	100%
Pavement Rehab	Fri 26/02/16	969,000	795,465	0%
Black Stump Way rehab.	Wed 20/01/16	800,000	772,989	80%
Baradine Rd shlder widening	Fri 26/02/16	169,000	22,476	2%
Black Spot programme	Thu 5/05/16	1,074,000	422,113	0%
Black Stump Way, Sth Tambar shlder	Thu 22/10/15	239,000	219,019	80%
Black Stump Way, Sth Coolah, shlder	Wed 2/12/15	335,000	116,288	80%
Baradine Rd, shlder, guardrail	Thu 5/05/16	500,000	86,806	15%
Regional Road Bridges	Fri 24/06/16	3,260,000	990,956	0%
Mow Creek bridge(1)	Fri 11/09/15	1,250,000	990,956	100%
Allison bridge	Fri 24/06/16	2,010,000	0	5%
Urban Services	Fri 24/06/16	2,442,661	1,263,727	0%
Ovals	Fri 18/03/16	646,250	484,919	0%
Robertson Oval netball (1)	Fri 28/08/15	480,000	484,919	100%
Canteen - Baradine Oval	Fri 18/03/16	70,000	0	20%
Sporting precinct master plan	Fri 26/02/16	5,000	0	0%
Netball Courts - Coonabarabran	Fri 25/09/15	91,250	0	0%
Swimming Pools	Fri 27/05/16	108,000	24,882	0%
Baradine	Fri 13/11/15	12,500	4,210	0%
Renewal of pool lights	Fri 13/11/15	12,000	3,940	30%
Renewal of signs	Fri 25/09/15	500	270	80%
Binnaway	Fri 27/05/16	20,500	4,607	0%
Pump Room rehab	Fri 27/05/16	5,000	4,191	100%
Renewal of signs	Fri 25/09/15	500	416	80%
Shade structure	Fri 25/09/15	15,000	0	0%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Coolah	Fri 25/09/15	500	274	0%
Renewal of signs	Fri 25/09/15	500	274	80%
Coonabarabran	Fri 25/09/15	56,500	1,141	0%
renewal of fence- toddlers pool	Fri 25/09/15	1,000	0	0%
renewal of signs	Fri 25/09/15	500	274	80%
concrete repairs toddlers pool	Fri 25/09/15	30,000	0	0%
Hot water installation	Fri 25/09/15	13,000	47	0%
renewals	Fri 25/09/15	12,000	820	0%
Dunedoo	Fri 25/09/15	12,500	12,003	0%
Replace filter media	Fri 25/09/15	12,000	11,729	100%
renewal of signs	Fri 25/09/15	500	274	80%
Mendooran	Fri 27/05/16	5,500	2,647	0%
renewal of pumps	Fri 27/05/16	5,000	2,231	50%
renewal of signs	Fri 25/09/15	500	416	80%
Town Streets	Fri 24/06/16	1,688,411	753,926	0%
Baradine	Fri 24/06/16	235,138	49,155	0%
Progress Ass'n - gardens	Fri 28/08/15	5,000	5,000	100%
Flood levee	Fri 24/06/16	200,038	37,261	40%
New garbage bins	Fri 25/09/15	2,000	2,045	100%
Street reseals	Mon 11/04/16	18,100	1,449	0%
Footpath rehab	Fri 29/04/16	10,000	3,400	50%
Binnaway	Fri 29/01/16	131,950	86,562	0%
Railway Street K&G	Mon 3/08/15	90,750	55,607	100%
Progress Ass'n - gardens	Fri 28/08/15	5,000	5,000	0%
Drainage pipe renewal, Renshaw	Fri 25/09/15	10,000	5,719	80%
Street reseals	Mon 11/04/16	16,200	10,590	100%
Street light	Fri 29/01/16	10,000	9,646	100%
Coolah	Fri 22/04/16	564,356	313,892	0%
Booyamurra St rehab(1)	Fri 11/09/15	408,456	288,519	75%
Cycleway extension	Mon 11/04/16	106,000	260	0%
Street Light	Fri 30/10/15	8,000	748	0%
Street reseals	Mon 11/04/16	26,900	24,365	100%
Footpath rehab	Fri 22/04/16	15,000	0	0%
Coonabarabran	Fri 29/04/16	585,136	200,025	0%
Cycleway underpass, bridge	Fri 18/12/15	100,000	77,053	90%
Kerb blister, John/Cassilis	Fri 27/11/15	45,000	0	0%
Cycleway, north of bridge	Fri 26/02/16	160,000	12,428	15%
Footpath rehab, Dalgarno	Fri 29/04/16	20,000	4,278	50%
Pave rehab, Dalgarno St West	Fri 28/08/15	20,000	673	0%
John St. K&G rehab	Wed 26/08/15	83,329	30,219	60%
Nandi Park/Timor Rock toilet	Fri 25/09/15	10,607	4,760	50%
Street reseals	Mon 11/04/16	86,200	0	0%
Shared path, Cooinda	Fri 31/07/15	60,000	70,614	100%
Dunedoo	Fri 27/05/16	139,200	83,318	0%
Heavy Vehicle Parking area	Fri 27/05/16	50,000	45,468	100%
Milling Park Toilet	Fri 25/09/15	50,000	0	100%
Footpath rehab	Fri 27/05/16	10,000	13,498	100%
Street reseals	Mon 11/04/16	24,200	24,352	100%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Walloo drain. Design	Fri 26/02/16	5,000	0	0%
Mendooran	Fri 29/04/16	32,631	20,974	0%
Footpath rehab.	Fri 29/04/16	10,000	0	0%
Street reseals	Mon 11/04/16	16,200	0	0%
Mendooran Park Toilets	Fri 25/09/15	22,631	20,974	100%
Warrumbungle Water	Fri 25/11/16	3,137,706	487,179	0%
Baradine	Fri 24/06/16	505,000	85,618	0%
Meter replacements	Fri 24/06/16	5,000	5,944	100%
Renewal of treatment plant clarifier	Fri 27/05/16	500,000	79,674	2%
Binnaway	Fri 25/11/16	494,000	13,508	0%
Meter replacements	Fri 24/06/16	5,000	0	0%
Renewals water treatment plant	Fri 29/04/16	14,000	3,940	40%
Back up bore	Fri 25/11/16	475,000	9,568	15%
Coolah	Fri 25/11/16	490,200	23,588	0%
Mains extension - removal of dead ends	Thu 24/12/15	40,000	12,849	10%
Meter replacements	Fri 24/06/16	5,000	0	0%
Back up bore	Fri 25/11/16	445,200	10,739	15%
Coonabarabran	Fri 25/11/16	992,906	162,164	0%
meter replacements	Fri 24/06/16	10,000	7,024	70%
Tools	Fri 24/06/16	3,000	1,356	50%
Water Treatment Plant - pumps	Fri 24/06/16	6,000	2,052	100%
Main extension - Jubilee Street	Fri 30/10/15	66,051	40,542	80%
Mains extension - removal of dead ends	Thu 24/12/15	60,000	0	0%
Raising Timor Dam wall - study	Fri 25/11/16	600,000	50,141	20%
Timor Dam - Fence repairs	Fri 26/11/15	197,855	46,594	30%
Telemetry upgrade - design	Fri 25/03/16	50,000	14,455	10%
Dunedoo	Fri 24/06/16	233,000	192,476	0%
Tools	Fri 24/06/16	3,000	0	0%
Evans Street - new main	Thu 24/12/15	50,000	34,299	90%
Bullinda Street, reservoir roof	Fri 25/03/16	180,000	158,177	100%
Mendooran	Fri 25/11/16	422,600	9,825	0%
meter replacements	Fri 24/06/16	5,000	257	5%
Back up bore	Fri 25/11/16	417,600	9,568	15%
Warrumbungle Sewer	Fri 24/06/16	300,365	119,608	0%
Baradine	Fri 24/06/16	55,000	36,951	0%
Treatment plant component renewal	Fri 24/06/16	10,000	5,760	0%
Pump station odour bed	Fri 25/09/15	45,000	31,191	100%
Coolah	Fri 26/02/16	85,000	22,635	0%
Mains relining	Fri 26/02/16	50,000	0	0%
Grit chamber invest. & design	Fri 26/02/16	7,365	0	0%
STP renewal	Fri 25/09/15	22,635	22,635	100%
RV dump site	Fri 25/09/15	5,000	0	0%
Coonabarabran	Fri 24/06/16	106,225	5,882	0%
Mains relining	Fri 26/02/16	70,000	0	0%
Tools - sewer rods	Fri 24/06/16	3,000	611	0%
Pump station renewal	Fri 26/02/16	33,225	5,271	5%
Dunedoo	Fri 26/02/16	54,140	54,140	0%
Dunedoo STP - renewal of aerator	Fri 25/09/15	54,140	54,140	100%

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Task Name	Finish Date	Budget Allocation (\$)	Expend. (\$)	% complete
Mains relining	Fri 26/02/16	0	0	0%

Notes

(1) Includes budget allocation and expenditure from 2014/15 & 2015/16

Attachment 2.0

Completed Maintenance Grading, Year to Date.

Road Name	Category	Length	Road Name	Category	Length
Angus	2	8.8	Kurrajong North	2	1.5
Avonside East/North	1	4.2	Leaders	2	20.5
Avonside West	2	5.4	Madigan	3	2.9
Baradine Aerodrome	3	0.5	Marona	2	1.3
Barwon	3	2	Merebene	3	1.7
Beers	3	0.8	Merryula	2	8.7
Bellings	2	3	Mia Mia	2	9.3
Beni Crossing	1	5	Minemoorang	3	1
Bimbadeen	3	1.2	Mitchell Spring	1	39.1
Boogadah	3	4.21	Monks	2	1
Boomley	1	26.2	Morrisseys	1	4.7
Borah Creek	2	5.8	Mowrock	3	4.8
Brooklyn	1	4.1	Mt Hope	1	18.1
Brooks	1	16	Munns	1	14
Bullinda	3	2.6	Neilrex	1	7
Bungabah	3	3.9	Newbank	2	6.1
Caigain	3	6.7	Oakdale	3	1.7
Caledonia	1	11.4	Old Baradine	3	3
Cobborah	1	17.9	Pandora	3	2.5
Creek	3	0.5	Patrick	2	1.6
Cumberdeen	2	3	Pibbon	2	14.7
Cumbil	2	10.3	River	1	9.5
Dandry	1	11.5	Ropers	1	10.7
Dapper	2	15	Salaks	2	8
Dennykymine	1	6.4	Sandy Creek	2	21.5
Digilah	1	8	Sansons Lane	2	3.3
Dinby	1	3.5	Sherbrooke	3	2
Eastburn	3	2	State Forest		10
Finlays	3	14.8	Table Top	3	4
Gollan	1	1.3	Tibuc	3	2
Goolma	1	3.2	Tonniges	3	0.5
Guinema	1	30.4	Toorawenah	3	4.8
Guinema Bugaldie	1	5.3	Ulungra	3	1.6
Hawkers	3	2	Uphills	2	1.4
Hawkins	3	1	Upper Laheys Creek	3	16
Head	3	2	Wattle Springs	2	5.5
Hotchkiss	2	2	Wingabutta	2	3.3
Iona North	3	1.8	Wongoni	2	5.2
Keech's	2	4.2	Yaminbah	2	9.8
Kennedys	3	5	Yearinan	2	2.3

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Unsealed Road - Upcoming Grading Maintenance Program

Napier Lane
Wyuna Road
Wongoni
Digilah
North Pine Ridge Road
Berowra Road
Lawson Park Road
Dennykymine Road
Forans Lane

Maintenance Requests Received in the Past Month for Unsealed Roads

Box Ridge Road	Tandara Estate
Uliman Road	North Pine Ridge Road
Lawson Park Road	Napier Lane
Avonside Road	Myall Plains Road
Major Mitchell Road	Wongoni Road
Cobborah Road	Hakoni Road
Dennykymine Road	Galashiels Road
Evans Road	Foran Lane
Patrick Road	Sirius Lane
Beni Crossing Road	Quaker Tommy Road
Cumbil Road	Barney's Reef Road
Wingabutta Road	Berowra Road

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Item 29 Changes to Swimming Pool Legislation – Compliance Checks

Division:	Development Services
Management Area:	Regulatory Services
Author:	Manger Regulatory Services – Robert Jehu
CSP Key Focus Area:	Rural and Urban Development
Priority:	RU4.2 Take enforcement action against owners of properties with unsafe, dangerous or unhealthy conditions

Reason for Report

All properties with a swimming pool or spa pool being sold or leased on or after 29 April 2016 will need a valid certificate of compliance under the *Swimming Pools Regulations 2008*.

Background

Regulation changes to the sale and lease of properties with swimming pools take effect from 29 April 2016. The following is a summary of the sale and lease requirements including the changes recently announced.

1. Sale of properties with a swimming pool

- All properties with a swimming pool or spa pool being sold or leased on or after 29 April 2016 will need a valid certificate of compliance or a relevant occupation certificate.
- After 29 April 2016, the following will be 'prescribed documents' if the contract relates to land on which there is situated a swimming pool:
 - a) a valid certificate of compliance issued under the *Swimming Pools Act 1992*,
 - b) a relevant occupation certificate and evidence that the swimming pool is registered under the *Swimming Pools Act 1992*,
 - c) a valid certificate of non-compliance issued under the *Swimming Pools Regulation 2008*.
- All contracts for sale that are exchanged after 29 April 2016 must have either a swimming pool certificate of compliance or a certificate of non-compliance.
- Vendors are now able to transfer the obligation of obtaining a certificate of compliance to the purchaser. The transfer of the obligation will be realised through the attachment of a certificate of non-compliance to the contract for sale.

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2. Leasing of properties with a swimming pool

- When leasing a property with a swimming pool, the landlord agrees to ensure that the requirements of the *Swimming Pools Act 1992* have been complied with. The landlord agrees to ensure that at the time that this residential tenancy agreement is entered into: the swimming pool on the residential premises is registered under the *Swimming Pools Act 1992* and has a valid certificate of compliance under that Act or a relevant occupation certificate within the meaning of that Act, and a copy of that valid certificate of compliance or relevant occupation certificate is provided to the tenant.
- This will commence from any new lease agreement signed after 29 April 2016.

Issues

The new legislation requiring all properties with a swimming pool or spa pool being sold or leased on or after 29 April 2016 will need a valid certificate of compliance or a relevant occupation certificate. Within Council staff responsible for undertaking swimming pool inspections include Council's Building Certifier and Senior Compliance Officer. Workload for these officers will increase given that at this stage there are currently 313 properties registered within Warrumbungle Shire as currently having a private swimming pool. As the legislation rolls out it is expected that this number will increase. It is unknown how many pools have been constructed illegally and without Council consent.

Options

Under the new legislation it is mandatory that compliance inspections are carried out prior to sale or rental.

Financial Considerations

At this point in time, existing Council staff will absorb the additional work load; however if workloads become too great supplementary resources maybe needed to assist. Council has included an inspection fee of \$72 into fees and charges under its Operational Plan.

RECOMMENDATION

For Council's information.

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Item 30 Compulsory Acquisition of Land – Visitor Information Centre Car Park

Division:	Development Services
Management Area:	Property and Risk
Author:	Director Development Services – Leeanne Ryan
CSP Key Focus Area:	Local Governance and Finance
Priority:	GF4.1 Ensure that Council's governance practices, policies and procedures are continuously assessed and revised in reference to the long-term goals of the CSP.

Reason for Report

To provide Council with an update on the acquisition process as resolutions remain outstanding for a period greater than 12 months.

Background

At the Ordinary Meeting of Council on 18 October 2012 Council resolved -

*That Council proceed with the acquisition of the Visitor Information Centre Coonabarabran Crown Land Reserve R120017 being Lot 589 DP721790 in Coonabarabran, Coonabarabran Parish, Gowen County by compulsory acquisition under the Land Acquisition (Just Terms Compensation) Act 1991. **FURTHERMORE;***

- 1. That the General Manager be granted authority for an application to be made for the approval of the Governor to be obtained under Section 19 of the Land Acquisition (Just Terms Compensation) Act 1991 to the gazettal of an acquisition notice.*
- 2. That Council confirm that all minerals are to be excluded from the compulsory acquisition.*
- 3. That the land when acquired be classified as operational land.*
- 4. That the Mayor and General Manager be authorised to use the Warrumbungle Shire Council seal in the process of acquisition of this land.*
- 5. That a further report will be brought back to Council when all costs involved in the compulsory acquisition including purchase price and solicitors' costs are ascertained. (**Resolution 123/1213**)*

A further council resolution was made in December 2014 resolving -

*That Council proceed with the acquisition of the Visitor Information Centre Coonabarabran Crown Land Reserve R120017 being Lot 589 DP721790 in Coonabarabran, Coonabarabran Parish, Gowen County by compulsory acquisition under the Land Acquisition (Just Terms Compensation) Act 1991. (**Resolution 217/1314**)*

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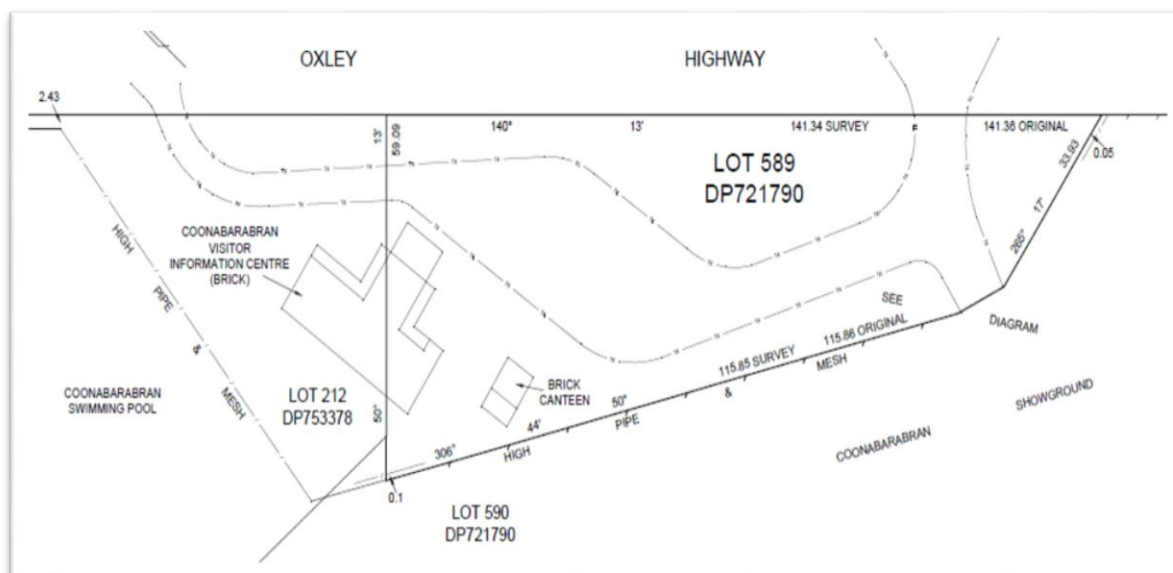
In April 2015, Council again reaffirmed its decision to continue on with the acquisition as per the following resolution -

That Council continues the acquisition as resolved previously via Resolutions 123/1213 and 217/1314. (Resolution 312/1415).

Issues

This matter remains in the hands of Council's legal representative, with instructions provided for the acquisition to proceed. Correspondence has been sent to the legal representative seeking an update on this matter.

Lot 589 DP721790 is a Crown Reserve (R120017) for car parking under the care of Warrumbungle Shire Council on behalf of the Crown. R120017 should only be utilised as a car park. The Crown technically has the right to order any buildings on the reserve be pulled down as they do not fulfil the lands designated use.



Extract from Survey by Gleeson Surveying 30-08-12

Options

Council has taken steps to proceed with the acquisition with the Department of Crown Lands, however the resolutions remain outstanding. It is recommended that Council continue with the acquisition process.

Financial Considerations

As reported previously, the property is approximately 0.58ha with a commercial market value of approximately \$40,000 - \$60,000. There is no comparable land available in this region so market value is related to commercial land sold in the industrial estate north of Coonabarabran.

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At this point in time, no budgetary allowance has been provided, as it is unknown the timeframe when this matter will be finalised, however Council needs to be mindful that the acquisition of land could be around the abovementioned figure.

RECOMMENDATION

That Council continues the acquisition as resolved previously via Resolutions 123/1213, 217/1314 and 312/1415.

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Item 31 Community Land – Plans of Management

Division:	Development Services
Management Area:	Property and Risk
Author:	Director Development Services – Leeanne Ryan
CSP Key Focus Area:	Recreation and Open Space
Priority:	RO1 The planning and provision of local sports and recreation facilities and parklands reflect community needs and anticipate demographic changes.

Reason for Report

To advise Council that draft plans of management for community land are required to be prepared and adopted.

Background

The Local Government Act 1993 (LGA) was introduced in 1993. As part of the changes under the new legislation was the need for Councils to prepare management plans for community land.

All land owned by Council, and all land that has been placed, or falls, under Councils care and control (other than Crown Land and commons) is defined as public land. All public land has to be classified as either community or operational land.

The general position is that there are no special restrictions on council powers to manage, develop or dispose of operational land, subject to the provisions of relevant planning instruments made under the *Environmental Planning & Assessment Act 1979*. Community land, on the other hand, cannot be sold or otherwise disposed of by Councils. It can be leased, but there are restrictions on the grant of leases and licences, and also on the way community land can be used (must be stipulated in a plan of management).

A Draft Plan of Management must be prepared for community land as per s36 of the LGA. Under the plan of management, community land is to be categorised, in whole or in part, as:

- A natural area
- A sportsground
- A park
- An area of cultural significance
- An area for general community use.

Land categorised as natural area must be sub-categorised as bushland, wetland, escarpment, watercourse or foreshore. For land to be categorised as a natural area it needs to possess a significant geological feature, geomorphological feature, landform, representative system or other natural feature or attribute fitting into one of the subcategories listed above.

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Guidelines for categorising community land are set out in *Local Government (General) Regulation 2005*, and Council must have regard to these in preparing a draft plan of management. Further to that, core objectives for management of each category and sub-category of community land are prescribed in the LGA.

Plans of management must comply with the applicable core objectives, and leases, licences and other estates granted in relation to community land must be consistent with applicable core objectives. Plans must contain;

- Statements of objectives and performance targets
- The means by which these are to be achieved
- Performance indicators.

Draft plans of management must be placed on public exhibition for public comment before being made by Council. A public hearing must be held for any draft plan of management that categorises the land.

Leases or licences can be granted in accordance with provisions contained in the plan of management where they are for a purpose which is a core objective for the category of community land into which the land in question falls.

Issues

Over the past years, Council has attempted to prepare plans of management; however records indicate that final versions have never been formally adopted by Council after exhibition. It is also noted that this matter was raised by OLG in November 2010 as part of the Council's Promoting Better Practice Review as per Recommendation 33 that states *Council should develop plans if management for its land holdings that are classified as community land.*

Council's land register is in the process of being reviewed. Once completed, land classified as community land will be identified and categorised. After the land register is reviewed, draft plans of management will be prepared and presented to Council for future adoption prior to public exhibition.

Options

Council must prepare plans of management for community land – this is a legislative requirement under the LGA. To not have a plan of management is not an option.

Financial Considerations

Additional budget allocations will not be necessary, as relevant tasks will be undertaken in-house.

RECOMMENDATION

That Council proceed with the preparation of draft plans of management for land holdings classified as community land.

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Item 32 Development Applications

Division: Development Services

Management Area: Regulatory Services

Author: PA to Director Development Services – Kelly Dewar

CSP Key Focus Area: Rural and Urban Development

Priority / Strategy: RU 4 The attractiveness appearance and amenity of our towns and villages need to be improved

Development Applications (i) Approved – March 2016

Complying Development (Set Criteria) Development Application (Specialised Conditions)	Date Lodged	Date Approved	Applicant's Name	Location	Town	Type Of Development	Stop the Clock Referral Days
DA 7/2016	29/01/2016	09/03/2016	John Dawson	17 Namoi Street	Coonabarabran	Erection of carport	0
DA 8/2016	04/02/2016	31/03/2016	Michael Kuras	460 Timor Road	Coonabarabran	Installation of manufactured dwelling and erection of shed with carport	8
DA 9/2016	10/02/2016	09/03/2016	Glenn Hain	31A-35 Dalgarno Street	Coonabarabran	Replacement of identification signage on supermarket	3
DA 10/2016	11/02/2016	16/03/2016	Paula and Craig Foster	36 Dalgarno Street	Coonabarabran	Change of use from commercial to residential	0

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DA 11/2016	01/03/2016	14/03/2016	Rohr G K Holdings Pty Limited	47 Cassilis Street	Coonabarabran	Installation of Solar Panels	0
DA 12/2016	01/03/2016	18/03/2016	Warrumbungle Steel Buildings	269 Timor Road	Coonabarabran	Erection of new garage / shed	0
DA 14/2016	08/03/2016	17/03/2016	Damian McCann	56 Digilah Street	Dunedoo	Erection of new garage / shed	0
CDC 5/2016	09/03/2016	29/03/2016	Dean Lewin	15 Nelson Street	Coonabarabran	Erection of new garage / shed	0
CDC 6/2016	10/03/2016	24/03/2016	David and Judith Over	18 Cassilis Street	Coonabarabran	Erection of carport	0

***Development from the January 2013 Wambelong Bushfires**

RECOMMENDATION

That Council note the Applications and Certificates Approved, during March 2016, under Delegated Authority